



**VETERINARY EXAMINING
BOARD**

CR 106 Board Room, 2811 Agriculture Drive, Madison, Wisconsin
Contact: Matt Tompach (608) 224-5024
January 25, 2017

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.

AGENDA

9:00 A.M. OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Introductions

1. Welcome Dr. Kevin Kreier, new Board member.
2. Thank you to Dr. Neil Wiseley for his service to the Board.

B. Approval of the Agenda

C. [Approval of Board Meeting Minutes of October 26, 2016](#)

APPEARANCE – Wisconsin Educational Approval Board: David Dies, Executive Director and Anna Fosdick, School Administration Consultant; Department of Agriculture, Trade, and Consumer Protection (DATCP): Lauren Van Buren and Cheryl Daniels, DATCP Attorneys; Robert Van Lanen, Regulatory Specialist – Senior; Matt Tompach, Administrative Policy Advisor; Sally Ballweg, License/Permit Program Associate; Kelly Markor, Executive Staff Assistant. Introductions and Discussion.

D. Public Comments

E. [American Association of Veterinary State Boards \(AAVSB\) Matters](#) – Call for Nominations 2017

F. [Administrative Updates](#)

1. Update from David Dies and Anna Fosdick, Wisconsin Educational Approval Board, on the closure of Globe University's Wisconsin campuses due to the U.S. Department of Education (DoE) ending the participation of Globe in federal student aid programs – Informational

2. [Election of Officers](#)

- a) Chair
- b) Vice Chair
- c) Secretary

3. Appointment of Liaisons, Alternates, and Delegates

- a) Education and Exams
- b) Continuing Education
- c) Legislative
- d) Administrative Rules
- e) Monitoring
- f) Screening Panel
- g) Credentialing Panel

4. Delegated Authority Motions

- a) Urgent Matters
- b) Screening Panel
- c) Credentialing Panel
- d) Document Signatures
- e) Monitoring Liaison and Department Monitor

G. Licensing/Exam Inquiries

- 1. VTNE Exam Eligibility
 - a) Nicolette Sra
 - b) Marcia Motta
 - c) Brittany Kirschbaum

H. Legislative/Administrative Rule Matters

- 1. VE 1 - Final Draft to amend Wis. Admin. Code § VE 1.02 (9), relating to the definition of veterinary medical surgery.

I. Scope of Practice

- 1. Rendering of Veterinary Services by non-Veterinarian Employees
- 2. Bovine Embryo Transfer

J. Future Meeting Dates and Times

- 1. Screening Committee
- 2. Next Board Meeting – April 26, 2017 (9:00 a.m.)

K. Future Agenda Items

CONVENE TO CLOSED SESSION to deliberate, on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider

closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).

L. VEB Rules Advisory Committee Appointments

M. Deliberation on Proposed Stipulations, Final Decisions and Orders

1. 16 VET 031 J.A.D., D.V.M.
2. 16 VET 031 H.E.D., D.V.M.
3. 16 VET 029 J.L.J., D.V.M.
4. 16 VET 013 D.A.G., D.V.M.
5. 16 VET 003 C.E.A., D.V.M.
6. 16 VET 032 B.L.K., D.V.M.

N. Review of Veterinary Examining Board Pending Cases Status Report as of January 10, 2017.

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

O. Open Session Items Noticed Above not Completed in the Initial Open Session

P. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

Q. Ratification of Licenses and Certificates

ADJOURNMENT

The Board may break for lunch sometime during the meeting and reconvene shortly thereafter.

Approval of Board Meeting Minutes of October 26, 2016



**VETERINARY EXAMINING BOARD
MEETING MINUTES
October 26, 2016**

PRESENT: Bruce Berth, Robert Forbes, D.V.M., Philip Johnson, D.V.M., Dana Reimer C.V.T., Neil Wiseley, D.V.M., Lisa Weisensel Nesson, D.V.M. (Absent: Diane Dommer Martin, D.V.M. and Sheldon Schall)

STAFF: Department of Agriculture, Trade, and Consumer Protection (DATCP): Lauren Van Buren and Cheryl Daniels, DATCP Attorneys; Matt Tompach, Administrative Policy Advisory; Sally Ballweg, License/Permit Program Associate; Kelly Markor, Executive Staff Assistant. American Association of Veterinary State Boards (AAVSB): Jim Penrod, Executive Director.

CALL TO ORDER

Philip Johnson, Chair, called the meeting to order at 9:01 am. A quorum of six (6) members was confirmed (Lisa Weisensel Nesson arrived at 9:10 a.m.).

APPROVAL OF THE AGENDA

MOTION: Robert Forbes moved, seconded by Neil Wiseley, to approve the Agenda. Motion carried unanimously.

**APPROVAL THE MINUTES
July 20, 2016 Meeting**

MOTION: Dana Reimer moved, seconded by Robert Forbes, to approve the Minutes from the July 20, 2016, Meeting. Motion carried unanimously.

PUBLIC COMMENTS

Dr. Mark Markel D.V.M., Dean of the University of Wisconsin School of Veterinary Medicine, discussed issues related to faculty veterinary licensure and expressed support for the continuing education provisions relating to veterinary licensure affirmed by the Board at the July meeting.

ADMINISTRATIVE UPDATES

U.S. Department of Education (DoE) Accreditation Letter to States

Matt Tompach and Cheryl Daniels briefed the Board on a communication from the Wisconsin Educational Approval Board regarding the U.S. Department of Education (DoE) possibly withdrawing the authority of the agency that accredits certain private institutions, such as Globe University, which operate veterinary technician education programs in Wisconsin. IF DoE withdraws accreditation authority, an institution would have 18 months to gain accreditation from another recognized agency. Staff will continue to monitor this issue.

AMERICAN ASSOCIATION OF VETERINARY STATE BOARDS (AAVSB) MATTERS

Presentation by Jim Penrod, AAVSB Executive Director

Jim Penrod, Executive Director of the American Association of State Veterinary Boards (AAVSB), spoke about AAVSB services available at no extra charge to the VEB as a member board.

AAVSB Annual Meeting, September 22- 24, 2016, Scottsdale, AZ

Philip Johnson, Robert Forbes, Neil Wiseley, and Matt Tompach briefed members about telemedicine, wellness, and other issues discussed at the AAVSB Annual Meeting in Scottsdale, AZ last month. All agreed it was a good meeting that was very beneficial to attend.

LEGISLATIVE / ADMINISTRATIVE RULE MATTERS

Rulemaking Update

VE 1 – Approval of Draft for Hearing

MOTION: Neil Wiseley moved, seconded by Lisa Weisensel Nesson, to approve the draft of the proposed rule relating to VE 1 for hearing. Motion carried unanimously.

VEB members also discussed issues related to holding a public hearing on the draft proposed rule.

October 14, 2016 Wisconsin Veterinary Medical Association Convention Listening Session

Philip Johnson, Neil Wiseley, and Cheryl Daniels briefed VEB members on the Listening Session held on amending Wisconsin Administrative Code Chs. VE 1 – 10, which was very well-attended, during the Wisconsin Veterinary Medical Association Convention last October 14.

VEB Rules Advisory Committee.

MOTION: Robert Forbes moved, seconded by Dana Reimer, to appoint a Rules Advisory Committee of the Board consisting of 11 voting members: five licensed veterinarians, two certified veterinary technicians, two public members, two members from parallel professions, and one non – voting Board Liaison. Motion carried unanimously.

MOTION: Neil Wiseley moved, seconded by Lisa Weisensel Nesson, to have VEB members Philip Johnson, Robert Forbes, and Bruce Berth review the applicants for the Rule Advisory Committee. Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Bruce Berth, to limit the Rules Advisory Committee to the current scope statement on VE 7 and any rules promulgated thereunder. Motion carried unanimously.

UW Faculty Licensee CE Update – Memo/Certification Statement

Matt Tompach informed VEB members that staff has carried out the Board's directive to inform faculty license holders that they remain subject to the continuing education requirements.

Professional Assistance Program (PAP) Update

Cheryl Daniels briefed VEB members on issues associated with establishing a Professional Assistance Program (PAP) for veterinary professionals.

LICENSING/EXAM INQUIRIES

Accreditation of Educational Programs by Board

MOTION: Dana Reimer moved, seconded by Bruce Berth, to approve the holding of a bachelor's of science degree in an animal science field for taking the veterinary technician national examination (VTNE). Motion carried unanimously.

SCOPE OF PRACTICE

Vaccine Administration

VEB members discussed issues related to the administration of vaccines.

Veterinary Supervision

Dr. Marty Greer

VEB members discussed issues related to transcervical inseminations. Per 89.05 (2) (a) Wis Stats, transcervical insemination is not the practice of veterinary medicine and may be performed by a CVT.

VEB members discussed issues related to cystocentesis. Per VE 1.02(9), cystocentesis is not considered the practice of surgery and may be performed by a CVT.

Drs. Mike McQueen, Maya Meinhold

VEB members discussed issues related to the performance of animal chiropractic and veterinary supervision. Such treatments must be performed under the direct referral of a licensed veterinarian.

Jennie Roadt

VEB members discussed issues related to the performance of equine and canine massage therapies and veterinary supervision. Such treatments must be performed under the direct referral of a licensed veterinarian.

FUTURE MEETING DATES AND TIMES

Screening Committee

November 2, 2016

December 7, 2016

January 25, 2017

Veterinary Examining Board

January 25, 2017

April 26, 2017

July 26, 2017

October 25, 2017

VEB members recessed for lunch at 12:22 and reconvened at 12:50.

CLOSED SESSION

MOTION: Robert Forbes moved seconded by Lisa Weisensel Nesson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (s. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Philip Johnson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Berth-yes; Robert Forbes-yes; Philip Johnson-yes; Lisa Weisensel Nesson Nesson-yes; Dana Reimer-yes; Neil Wiseley-yes; Motion carried unanimously. The Board went into closed session at 12:55 p.m.

1. 07 VET 033 T.O.
2. 07 VET 041 A.D.
3. 13 VET 033 J.K.
4. 14 VET 038 R.M.
5. 15 VET 024 B.M.
6. 16 VET 006 H.W.
7. 16 VET 032 B.K.

RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Robert Forbes moved seconded by Reimer, to reconvene to open session. Motion carried unanimously. The Board reconvened at 1:38 pm.

MOTION: Neil Wiseley moved, seconded by Robert Forbes, to close VEB case number 16 vet 023 J.K. and 16 TECH 001 A.L. due to no violation. Motion carried unanimously.

MOTION: Dana Reimer moved, seconded by Lisa Weisensel Nesson, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Respondent's VEB case number 07 VET 033 T.O., 07 VET 041 A.D., 13 VET 033 J.K., 14 VET 038 R.M., 15 VET 024 B.M., and 16 VET 006 H.W. Motion carried unanimously.

MOTION: Neil Wiseley moved, seconded by Bruce Berth, to issue an Order for Summary Suspension on the basis that the respondent's conduct poses an imminent danger to the public and to adopt the Order of Summary Suspension in the matter of disciplinary proceedings against VEB case number 16 VET 32, Brian Kersten. Motion carried unanimously.

MOTION: Robert Forbes moved, seconded by Dana Reimer, to delegate ratification of examination results to DATCP staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Lisa Weisensel Nesson moved, seconded by Bruce Berth, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:45 pm

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Rober Forbes, Board Member		2) Date When Request Submitted: January 20, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? American Association of Veterinary State Boards (AAVSB) Matters – Call for Nominations 2017	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: The Board will consider nominating candidates for the leadership positions within AAVSB.			
11) Authorization			
Robert Forbes		January 20, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



MEMORANDUM

To: AAVSB® Member Board Executive Directors for distribution to Board Members
From: Dr. Mark Logan, AAVSB Nominating Committee Chair
Date: December 28, 2016
Subject: Call for Nominations for Upcoming Open Positions – **Due May 18, 2017**

Each year, the Nominating Committee of the AAVSB sends out a “Call for Nominations” to provide Member Boards information on the open elected positions and to request nominations. The Nominating Committee is charged with preparing a ballot of candidates for all elected positions to be filled, and this process is vital to the AAVSB’s ability to carry out its mission.

For 2016-2017, the members of the Nominating Committee include Dr. Kimberly Riker-Brown from Ohio who was elected at the 2016 Annual Meeting for a two-year term and Ms. Victoria Whitmore from Arizona who was appointed by the AAVSB President Dr. Frank Walker for a one-year term in accordance with the AAVSB Bylaws. I was elected to the Committee at the 2015 Annual Meeting and was named Committee Chair by Dr. Walker.

To understand the tasks of the Nominating Committee, its Roles and Responsibilities document is enclosed for you and your Board’s review. Recent changes to the Committee’s role led to the opportunity for multiple candidates on the ballot for the open positions. We look forward to multiple nominees this year too.

The Committee asks that you also distribute the additional enclosed information to your Board Members and encourage them to consider nominating candidates for the leadership positions within the AAVSB. We have included information to assist you and your Board with the nomination process as described in the steps below.

- **Review Information on Open Elected Positions**

Information is included on open positions, roles and responsibilities and time commitments for the Board of Directors, the Nominating Committee, and the Representative to the NBVME/ICVA. Also included is the current *Opportunities with the AAVSB* booklet.

- **Complete the 2017-2018 Nominating Form and Submit Nomination Packet**

The Nominating Form is to be used to nominate a candidate for an open position. It is part of the required documentation when submitting a nomination to the AAVSB. A complete nomination packet must include:

- A completed Nominating Form,
- A brief biography (see Requested Biographical Information page), and
- A statement from the nominator indicating the rationale for the nomination.

Prior to submitting a nomination packet, the Committee asks you to confirm that the candidate is willing to accept a nomination. **Please send nomination packets to the AAVSB office to the attention of the Nominating Committee. Packets must be received in the office by May 18, 2017.**

The 2017 AAVSB Annual Meeting is being held **September 14-16, 2017 in San Antonio, Texas**. The Delegates will vote on the candidates during the Annual Meeting.

Should you have any questions or need additional information, please contact Ms. Daphne Tabbytite, staff contact for the Nominating Committee, at dtabbytite@aavsb.org or 1-877-698-8482 ext. 223.



AAVSB Nominating Committee

General Information on Roles and Responsibilities

OVERVIEW

The overall role of the Nominating Committee is to review nominations and prepare a ballot of candidates from AAVSB Member Boards for elected positions.

BYLAWS SPECIFICATIONS (Article X, Section 1)

The AAVSB Bylaws prescribe the role, number of members, method of appointment, composition and terms of office of the Nominating Committee which are described below.

Role

The Nominating Committee shall review the qualifications of the applicants, verify sponsors and references on all applications submitted, and shall submit to the Member Boards at least thirty (30) days before the Annual Delegate Assembly, a ballot containing candidates for each position on the Board of Directors, the Nominating Committee and the National Board of Veterinary Medical Examiners to be filled. The ballot shall contain the names of all candidates who have been found to be eligible and their applications verified as accurate by the Nominating Committee. In determining the slate of candidates for the Board of Directors, the Nominating Committee shall make every effort to ensure at least a majority of Members at Large are currently members of Member Boards. Persons serving on the Nomination Committee shall be ineligible to be on the ballot or elected to any position within the Association within their elected term.

Number of Members: Three members.

Method of Appointment and Composition

Two of the three Committee members are elected at the Annual Delegate Assembly. Prior to nomination, the elected members to the Committee must have attended at least one Delegate Assembly meeting. At the time of nomination and election, candidates for the Committee must be a Delegate or Alternate Delegate, a member of a Member Board, a current Associate Member, or a chairperson of an Association committee. The President shall appoint the third member of the Committee and name the chair of the Committee.

Terms of Office

The term of the elected members are two (2) years. The President shall appoint a third member of the Committee whose term will be one (1) year. Nominating Committee members may not serve consecutive terms, but are eligible for reelection consistent with this section. The President shall name the chair of the Committee. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Nominating Committee member until the next Annual Delegate Assembly at which time an election shall be held to fulfill the unexpired term.

RESPONSIBILITIES

- Support the AAVSB's mission and be responsible for submitting a ballot of candidates for each elected position to the Member Boards in accordance with the Bylaws.
- Adhere to the Timeline as described below.

- Adhere to the confidentiality and code of conduct policies as well as all other applicable association policies to include the AAVSB's technology protocols.

TIMELINE

- President appoints the third member of the Nominating Committee and names a Chair within 45 days following the previous annual delegate assembly.
- Nominating Committee meets via conference call and finalizes the **Call for Nominations** and information regarding the elected positions for the upcoming year within 90 days following the previous Annual Delegate Assembly and delivers final documents to the Association office. Upon receipt of the information from the Nominating Committee, the Association office forwards the information to all Member Boards.
- Per the Bylaws, the deadline to accept written nominations from the Member Boards is 120 days prior to the upcoming Annual Delegate Assembly.
- Nominating Committee meets via conference call within 30 days after the cutoff date to review nominations and possibly distribute a **questionnaire to the nominees**.
- Nominating Committee meets via conference call to discuss interviews and develop the ballot of candidates no later than 60 days prior to the Annual Delegate Assembly.
- The ballot of candidates is presented to the Board of Directors and to the AAVSB office no later than 45 days prior to the Annual Delegate Assembly.
- Per the Bylaws, the AAVSB office submits the **ballot and additional information** on nominees to the Member Boards at least thirty (30) days prior to the Annual Delegate Assembly.

CALL FOR NOMINATIONS

The Committee submits a Call for Nominations to the Member Boards to include the nomination form and information on the elected positions on the Board of Directors, the Nominating Committee and the NBVME Representatives. The nominating form should include the nominee's name, position being sought with AAVSB, licensure Board Category (i.e. Board Member, Board Administrator), licensee (i.e. Veterinarian or Veterinary Technician) and length of service on/for licensure board. The form should also include information on the nominating Member Board.

NOMINEE QUESTIONNAIRE

The Committee may wish to send questionnaires to the nominees in order to provide additional information to the Member Boards on the candidates. Possible questions to ask the nominees include the following.

- Why seeking a position with the AAVSB
- Qualifications for serving in a national position with the AAVSB
- Long-range goals for the AAVSB
- Ability to fulfill the time commitment based on information provided on meetings
- Previous activities with the AAVSB
- Leadership roles served in the past three years

BALLOT AND OTHER INFORMATION

The Committee submits a ballot to the Member Boards. Along with the ballot, the Nominating Committee may choose to provide a copy of the nomination forms, the CV, and the answers to a questionnaire, if available, to the Member Boards.



American Association of Veterinary State Boards
 Information on Board of Directors Elected Positions for 2017-2018

Current 2016-2017 AAVSB® Board of Directors

- Immediate Past President: John Lawrence, DVM from Minnesota
- President: Frank Walker, DVM from North Dakota
- President-Elect: Mark Olson, DVM from Kansas
- Treasurer: Michael Gotchey, DVM from Colorado
- Director: Vito DelVento, DVM from District of Columbia
- Director: Kim Gemeinhardt, DVM from North Carolina
- Director: Leslie Knachel, Executive Director from Virginia
- Director: Larry McTague, DVM from Oklahoma
- Director: Roger Redman, DVM from Ohio
- Director: Chris Runde, DVM from Maryland

Upcoming 2017-2018 AAVSB Board of Directors

- Immediate Past President: Frank Walker, DVM
- President: Mark Olson, DVM

President-Elect: OPEN (3-year commitment)

Treasurer: OPEN (2-year commitment)

(Dr. Michael Gotchey is currently completing an appointed term as Treasurer and is eligible for nomination to a full term.)

Director: OPEN (2-year term)

(Dr. Kim Gemeinhardt is currently serving the second year of a first 2-year term and is eligible for nomination to a second term.)

Director: OPEN (2-year term)

(Leslie Knachel is currently serving the second year of a first 2-year term and is eligible for nomination to a second term.)

Director: OPEN (2-year term)

(Dr. Chris Runde is eligible to be nominated to an Officer position.)

Director: Vito DelVento, DVM
(Dr. DelVento is currently serving the first year of a first 2-year term)

Director: Larry McTague, DVM
(Dr. McTague is currently serving the first year of a first 2-year term)

Director: Roger Redman, DVM
(Dr. Runde is currently serving the first year of a second 2-year term)

James T. Penrod, CAE, FASLA, as Executive Director serves as Secretary and as an ex-officio non-voting member of the Board of Directors.

Overview

The AAVSB Board of Directors is a body of elected Directors which govern the Association and provide the strategic plan for the future of the Association.

Bylaws Specifications (Article VII)

The AAVSB Bylaws prescribe the authority, composition, and election of the Board of Directors which are described below.

Authority

The Board of Directors shall manage the affairs of the Association, including the establishment of an annual budget for the Association and the transaction of all business for and on behalf of the Association as authorized under these Bylaws. The Board of Directors shall carry out the resolutions, actions, or policies as authorized by the Delegates, subject to the provisions of the Association Articles of Incorporation and Bylaws.

Composition

There shall be ten (10) members of the Board of Directors including four (4) Officers and six (6) Directors at Large. The Officers shall be identified as President, President-Elect, Immediate Past President and Treasurer. The Officers and Directors at Large are collectively referred to as the Board of Directors. The Officers may, at times be collectively referred to as the Executive Committee. Notwithstanding any other provisions of these Bylaws, the Board of Directors shall be comprised of at least six Licensed Veterinarians and one Affiliate Member. The Executive Director shall serve as Secretary and as an ex-officio non-voting member of the Board of Directors.

Qualifications

a. Officers

To be eligible to serve as an Officer, a candidate shall when nominated and elected be currently serving on the Board of Directors, be a Delegate, Alternate Delegate, or be a member of a Member Board.

b. Directors at Large

To be eligible to serve as a Director at Large, a candidate shall when nominated be a Delegate, Alternate Delegate, member of a Member Board or have served as a member of a Member Board as of June 1st of the year preceding the election year.

With the exception of the Affiliate Member, if a Director ceases to meet eligibility criteria stated above, such Board of Director member shall, after completion of the current term, be eligible to serve one additional term on the Board of Directors. In the event the Affiliate Member ceases to meet eligibility criteria, there shall be an immediate vacancy filled pursuant to these Bylaws.

Elections

The Board of Directors shall be elected at the Annual Delegate Assembly of the Association by the Delegates, either from nominations submitted by the Nominating Committee, or by nominations from the floor. Each Director shall assume office at the close of the Annual Delegate Assembly at which the member is elected and shall serve as specified in these Bylaws or until a successor is elected.

Terms of Office

For purposes of these Bylaws, the offices of Immediate Past President, President, and President-Elect shall be considered one (1) term. The terms of the Board of Directors shall be as follows:

- a. Immediate Past President. The Immediate Past President shall serve a one (1) year term automatically following the term as President. The Immediate Past President shall only vote on matters before the Board of Directors to break a tie.*
- b. President. The President shall serve a one (1) year term automatically following the term as President-Elect. In the event of a vacancy, the President-Elect shall succeed to the Presidency to fill the unexpired term and may, thereafter, complete the President's term.*
- c. President-Elect. A President-Elect shall be elected at the Annual Delegate Assembly to serve a one (1) year term and shall automatically succeed to the office of President and, thereafter, the office of Immediate Past President. Thus, the President-Elect office is a three (3) year commitment, one year as President-Elect, one year as President, and one year as Immediate Past President and is limited to one elected term. In the event of a vacancy, the President in consultation with the Board of Directors may appoint the office of President-Elect. In any event and under these circumstances, at the next Annual Delegate Assembly, there shall be an election for both President and President-Elect.*
- d. Treasurer. A Treasurer shall be elected at the Annual Delegate Assembly to serve a term of two (2) years. In the event of a vacancy, the Treasurer position shall be appointed by the President in consultation with the Board of Directors until the next Annual Delegate Assembly at which time an election shall be held. The Treasurer shall serve no more than two (2) consecutive terms.*
- e. Directors at Large. Directors at Large shall be elected at the Annual Delegate Assembly to serve two (2) year terms. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Director at Large position until the next Annual Delegate Assembly at which time an election shall be held to fill the unexpired term. Directors at Large shall serve no more than two (2) consecutive terms.*
- f. No member of the Board of Directors shall hold more than one seat on the Board of Directors at any time. Any person appointed or elected to fill an unexpired term of less than one year for Treasurer or Director at Large may be eligible for election to the same position for two additional consecutive terms after completion of the unexpired term. If the unexpired term is more than one year, the person may be eligible for one additional consecutive term.*

Responsibilities

- Governs and sets the course for the AAVSB's future.
- Ensures the overall strength and health of the AAVSB.
- Hires, supports and develops the chief executive to lead and manage the AAVSB into the future.
- Ensures the availability of adequate resources and the long term financial stability of the AAVSB.
- Develops, supports and maintains focus on the strategic objectives and priorities.
- Is committed to the mission and goals of the AAVSB.
- Approves annual budgets, audit, and Form 990, and assesses the performance of the chief executive.
- Stays informed and supportive of the governing documents of the organization, e.g. Articles of Incorporation, Bylaws, policies, strategic plan, and budget.
- Attends Board of Director meetings, planning meetings, and assigned committee and/or task force meetings.
- Prepares for all meetings and seeks opportunities to expand knowledge about the organization.

- Understands the current budget, financial statements, strategic plan, policies, Board of Directors agenda and materials.
- Accepts the legal duties of loyalty and care while serving as a director and complies with applicable laws, regulations, bylaws, policies and code of conduct.
- Assesses the value of the AAVSB's programs and services.
- Understands that all power rests with the full Board of Directors, not individual directors.
- Performs the functions and work of the Board of Directors to the best of one's ability, regularly self-evaluates personal performance on the Board of Directors and determines needs for improvement, and resigns from the Board of Directors when no longer able to support the mission or devote the necessary time.
- Shares wisdom and insights to help the Board of Directors make good decisions and policy.

Expected Time Commitment – Approximately 150 hours per year

- Prepares for and participates in monthly conference calls with 1 hour of preparation and 1.5 hours of participation per call.
- Meets in January each year for 2 days of meetings with 2 hours of preparation time plus travel time.
- Meets in June each year for 2 days of meetings with 2 hours of preparation time plus travel time.
- Meets at and attends the Annual Meeting in September for 4 days of meetings with 2 hours of preparation time plus travel time.
- Frequent opportunities to attend AVMA meetings, ICVA Board meetings, or special assignments which take approximately 2 days each.
- Additional time may be required if assigned as a liaison to a committee; the amount of additional time is dependent on the specific committee.
- Additional time is required of the Officers of the Board of Directors.



American Association of Veterinary State Boards

Information on Nominating Committee Elected Position for 2017-2018

Current 2016-2017 Nominating Committee

Mark Logan, VMD from New Jersey (elected position)
Kimberly Riker-Brown, DVM from Ohio (elected position)
Victoria Whitmore from Arizona (appointed position)

Upcoming 2017-2018 Nominating Committee

Each year the President of AAVSB shall appoint a third member of the Committee. Currently, Ms. Whitmore is serving in this position.

OPEN (2-year term)

(Dr. Mark Logan is not eligible for nomination as is currently completing the second year of a 2-year term)

Kimberly Riker-Brown, DVM
(Dr. Riker Brown is currently serving first year of 2-year term)

Overview

The overall role of the Nominating Committee is to review nominations and slate candidates from AAVSB Member Boards for elected positions.

Bylaws Specifications (Article X, Section 1 and Article IX, Section 3)

The AAVSB Bylaws prescribe the role, number of members, method of appointment, composition and terms of office of the Nominating Committee which are described below.

Role

The Nominating Committee shall review the qualifications of the applicants, verify sponsors and references on all applications submitted, and shall submit to the Member Boards at least thirty (30) days before the Annual Delegate Assembly, a ballot containing candidates for each position on the Board of Directors, the Nominating Committee and the National Board of Veterinary Medical Examiners to be filled. The ballot shall contain the names of all candidates who have been found to be eligible and their applications verified as accurate by the Nominating Committee. In determining the slate of candidates for the Board of Directors, the Nominating Committee shall make every effort to ensure at least a majority of Members at Large are currently members of Member Boards. Persons serving on the Nominating Committee shall be ineligible to be on the ballot or elected to any position within the Association within their elected term.

Number of Members: Three members.

Elections and Qualifications

Two of the three Committee members are elected at the Annual Delegate Assembly by a plurality of votes, either from nominations submitted by the Nominating Committee or by nominations from the floor. Prior to nomination, the elected members to the Committee must have attended at least one Delegate Assembly meeting. At the time of nomination and election, candidates for the Committee must be a Delegate or Alternate Delegate, a member of a Member Board, a current Associate Member, or a chairperson of an Association committee. The President shall appoint the third member of the Committee and name the chair of the Committee.

Terms of Office

The terms of the elected members are two (2) years. The President shall appoint a third member of the Committee whose term will be one (1) year. Nominating Committee members may not serve consecutive terms, but are eligible for reelection consistent with this Article X, Section 1. The President shall name the chair of the Committee. In the event of a vacancy, the President in consultation with the Board of Directors shall appoint the Nominating Committee member until the next Annual Delegate Assembly at which time an election shall be held to fulfill the unexpired term.

Responsibilities

- Prepares a call for nominations for the Member Boards which includes a nomination form and information on open positions.
- Receives nominations from Member Boards for open positions 120 days prior to the upcoming Annual Delegate Assembly.
- Reviews nominations received and possibly distribute a questionnaire to nominees.
- Develops a ballot of candidates for mailing to Member Boards 30 days prior to Annual Delegate Assembly.

Expected Time Commitment – **Approximately 12 hours per year**

- Participates in 4 conference calls with 1 hour for preparation time and 1 hour for participation per call.
- Meets in September at Annual Meeting for 1 hour meeting plus travel time.
- Additional time is required of the Committee Chair.



American Association of Veterinary State Boards

Information on Representatives to the NBVME/ICVA Elected Positions for 2017-2018

In November 2016, the National Board of Veterinary Medical Examiners (NBVME) changed its name to the International Council of Veterinary Assessment. Currently, the AAVSB Bylaws refers to this organization as NBVME.

Current 2016-2017 AAVSB Representatives to the NBVME/ICVA

Jon Betts, DVM from Oregon (Licensed Veterinarian)

Kathy Bowler from California (Public Member)

Jay Hedrick, DVM from Kansas (Licensed Veterinarian)

Bruce Louderback, DVM from Colorado (Licensed Veterinarian)

Upcoming 2017-2018 AAVSB Representatives to the NBVME/ICVA

OPEN (Licensed Veterinarian position; 3-year term)

(Dr. Jay Hedrick is not eligible for nomination as is currently serving the third year of third 3-year term)

Jon Betts, DVM

(Dr. Betts is currently serving the second year of second 3-year term)

Kathy Bowler

(Ms. Bowler is currently serving the second year of first 3-year term)

Bruce Louderback, DVM

(Dr. Louderback is currently serving the first year of a second 3-year term)

Bylaws Specifications (Article IX)

The AAVSB Bylaws prescribe the composition, duties, election, qualifications and terms as described below.

Composition

There shall be a minimum of four AAVSB representatives to the National Board of Veterinary Medical Examiners (NBVME).

Duties

The Representatives shall attend all meetings of the NBVME and shall report to the AAVSB Board of Directors following each NBVME or subcommittee meeting. The Representatives shall present the consensus opinions of the Association at such meetings and shall not vote in conflict with the AAVSB Bylaws.

Election

Delegates at the Annual Delegate Assembly shall elect the Representatives at the Annual Delegate Assembly of the Association either from nominations submitted by the Nominating Committee or by nomination from the floor. Each Representative shall assume his or her responsibilities at the close

of the Annual Delegate Assembly at which elected and shall serve as specified in these Bylaws or until a successor is elected and qualified.

Qualifications

- *Three representatives must, when nominated and elected, be Licensed Veterinarians currently practicing in public or private practice and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the NBVME within the previous year, or (iv) be a current Associate Member.*
- *One Representative must, when nominated and elected, be a Public Member and be either (i) a member of a Member Board, or (ii) have been a member of the AAVSB Board of Directors within the previous year, or (iii) have been a member of the NBVME within the previous year, or (iv) be a current Associate Member.*

Terms

Representatives can be eligible for three 3-year terms.

Expectations

The AAVSB anticipates additional information from ICVA on the representative roles and will provide that information when available.



American Association of Veterinary State Boards

Nominating Form for 2017-2018

Please return one nomination packet for each candidate being nominated. The nomination packet should include the following: the completed nominating form, completed biographical information, and a statement from the nominator indicating the rationale for the nomination.

Please note: All nomination documents will be distributed to the AAVSB Member Boards.

2017-2018 Open Positions

Indicate the position for the nominated candidate.

- President-Elect (1 position; three year commitment)
- Treasurer (1 position; two year commitment)
- Director (3 positions; two year terms)
- Nominating Committee Member (1 position; two year term)
- NBVME/ICVA Representative – Licensed Veterinarian (1 position; three year term)

Nominated Candidate Information

Name: _____ State or Province: _____

Board Member *Term began:* _____ *Current term expires:* _____

Eligible for re-appointment: Yes / No

(Provide explanation on separate page if candidate's term has expired, but is still serving on Board)

- | | |
|---|--|
| <input type="checkbox"/> Board Administrator | <input type="checkbox"/> Current AAVSB Board of Director |
| <input type="checkbox"/> AAVSB Associate Member | <input type="checkbox"/> AAVSB Committee Chairperson |

Phone Numbers and e-mail, if available:

Work: _____ Cell or Home: _____

E-mail: _____

Nominated By

Member Board Name: _____

Contact Name: _____

Contact Phone # and Email: _____

→
Return by May 18, 2017
←

Send Nomination Packet to:

AAVSB
 Attention: Nominating Committee
 380 West 22nd Street, Suite 101
 Kansas City, MO 64108 FAX: (816) 931-1604 or as an email attachment to dtabbytite@aavsb.org



American Association of Veterinary State Boards Requested Biographical Information

The following biographical information should be provided for each nominee. The information should not exceed two pages.

- Candidate's Name
- Position Nominated
- Member Board Experience and Roles Served
- Experience with the AAVSB and Roles Served
- Other Affiliations
- Work History
- Education
- Leadership Positions Held

Administrative Updates

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matt Tompach		2) Date When Request Submitted: January 4, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: Jan. 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? E. Administrative Updates 1. Update from David Dies and Anna Fosdick, Wisconsin Educational Approval Board, on the closure of Globe University's Wisconsin campuses due to the U.S. Department of Education (DoE) ending the participation of Globe in federal student aid programs - Informational.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: David Dies and Anna Fosdick of the Wisconsin Educational Approval Board will provide an update on issues surrounding the closure of Globe University's Wisconsin campuses due to the U.S. Department of Education (DoE) ending the participation of Globe in federal student aid programs.			
11) Authorization			
Matt Tompach		January 5, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			



EAB

State of Wisconsin

Educational Approval Board

Protecting Wisconsin Consumers and Promoting Institutional Effectiveness

Resources & Information

Student Resources

[Search for Schools and Programs](#)

[Choosing a School](#)
[Exempt Schools](#)
[Degree & Diploma Mills](#)
[Financial Information](#)
[Student Complaints](#)
[Closed Schools](#)
[Transcript Requests](#)

School Resources

[Obtaining Approval](#)
[Application Forms](#)
[Online Institutions](#)
[Statutes and Code](#)
[Application Fees](#)
[School Renewal](#)
[School Visit Process](#)

Employer Resources

[Academic Credentials](#)
[Degree & Diploma Mills](#)

News Room

[Administrative Actions](#)
[Media Coverage](#)

About the EAB

[Agency Overview Brief](#)
[Members & Meetings](#)
[Regulatory Policy](#)
[Strategic Plan](#)
[Frequent Questions](#)
[Visiting the EAB](#)
[Contact Us](#)



[Home](#) > Information Pertaining to the Closure Globe University

Information Pertaining to the Closure Globe University

The U.S. Department of Education (USDOE) announced on December 6, 2016 that participation of [Globe University](#) (Globe) in the federal student aid programs will end on December 31, 2016. As a result, Globe will officially discontinue operations at its Wisconsin campuses on December 31, 2016. However, administration of those campuses will be transferred for purposes of a teach-out to [Broadview University](#), a Utah-based partner institution that will allow students to complete their programs.

An [announcement](#) and a [press release](#) regarding the USDOE action are available on its website.

Options for Students

Wisconsin Students enrolled at Globe University have five options:

- Option 1 - Participate in the teach-out whereby students would complete their program of study at Broadview University (at current Globe locations). Under the teach-out students would continue to receive federal financial aid.
- Option 2 - Transfer Globe credits to a similar program at another institution, (and likely have to complete additional credits to graduate).
- Option 3 - Transfer Globe credits to, and complete a different program of study at another institution (and likely have to complete more additional credits to graduate).
- Option 4 - Enroll at a different institution without transferring any Globe credits.
- Option 5 - Discontinue their education.

Information for Students Enrolled at the Time of or 120 Days Prior to Closure

Students with Federal Loans

To qualify for a discharge of federal student loans, students:

- must be enrolled at Globe at the time of closure or in the 120 days prior to the closure;
- must not have completed their program at Globe;
- must not have transferred Globe credits to a comparable program of study at a different institution; and,
- must not have participated in a teach-out of their program with Globe or another institution.

Options 1 and 2 from the previous section negate the student's ability to discharge federal loans. Students who have chosen either option 1 or 2 would not be eligible for a loan discharge because under federal rules, they would be considered to be completing a comparable/similar educational program at another school:

- through a teach-out agreement with the school,
- by transferring academic credits or hours earned at the closed school to another school,
- or by any other comparable means.

The USDOE has provided [additional guidance](#) on what constitutes a comparable program.

Options 3, 4 and 5 from the previous section are consistent with a student's ability to discharge federal loans (provided other criteria are met, and students are enrolled at the time of closure or in the 120 days prior).

With regard to Option 3, students who transfer credits to pursue a completely different program are eligible for a loan discharge provided they are enrolled at Globe within 120 days of closure, the loan servicer determines the completely program is different, and the student finishes the new program at the new institution.

With regard to Option 4, students who enroll at a different institution without transferring any Globe credits are eligible for a loan discharge provided they were enrolled at Globe within 120 days of closure.

With regard to Option 5, students who do not continue their education are eligible for a loan discharge provided they were enrolled at Globe within 120 days of closure.

Globe students interested in transferring credits should contact other institutions to discuss their options.

Students with Private Student Loans or Out-of-pocket Tuition Payments

Students enrolled at the time of closure or in the 120 days prior to closure who used private (non-federal) loans to help cover the cost of their tuition, such as Sallie Mae, Wells Fargo or other lenders, or who made out-of-pocket tuition payments, may be able to receive a refund through the EAB, if those loans were used to cover the cost of tuition to attend Globe.

Students who had a private student loan that was used to pay tuition or made out-of-pocket tuition payments will need to substantiate such payments and provide the EAB with relevant paperwork, including a completed [IRS Form W-9](#). Requests for reimbursement must include a receipt of payment, evidence of that the funds were used for payment of Globe tuition (not other education-related expenses), and an original completed and signed W-9 form. Requests must be mailed to the address at the bottom of this page. No facsimiles or e-mails will be accepted.

Information for Former Globe Students who Completed a Program or who Withdrew more than 120 Days Prior to Closure

Borrower Defense to Repayment

Students who completed a program or who withdrew more than 120 days prior to the closure of Globe are not eligible for discharge of their federal loans under conventional USDOE processes and procedures. Students who believe they were defrauded by their school or that their school violated state law may be eligible for loan discharge. The law requires borrowers to submit a claim in order to receive debt relief. Details on the Act and the process for submitting a claim are laid out on the [federal government's student aid website](#).

As the website notes, students making claims need to include details about the conduct of the school that the borrower believes violated state law including, but not limited to the following:

- The state and applicable law or cause of action (if available);
- Specific acts (including failures to act) of alleged misconduct by the school;
- How the alleged misconduct affected the borrower's decision to attend the school and take out a loan to pay to attend the school;
- The injury suffered by the borrower as a result of the school's alleged misconduct; and,
- Any other supporting information that would help the U.S. Department of Education review the borrower's claim.

Some students work with an attorney to file a claim, but this is not a requirement. Students considering filing a claim may wish to call the federal government's borrower defense hotline at (855) 279-6207. Representatives are available Monday through Friday from 8:00 a.m. to 8:00 p.m., Eastern time to access student loan information and to discuss one's situation and whether one may qualify for forgiveness of student debt. Questions about borrower defense may also be [e-mailed](#) to FSA Operations.

Wisconsin Educational Approval Board

431 Charmany Drive, Suite 102 · Madison, WI 53719

Phone: (608) 266-1996 · Fax: (608) 264-8477 · Email: eabmail@eab.wisconsin.gov

[Legal Notice](#) | [Privacy Notice](#) | [Acceptable Use Policy](#)

Election of Officers

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matt Tompach		2) Date When Request Submitted: January 5, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Election of Officers Appointment of Liaisons, Alternates, and Delegates	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
Describe the issue and action that should be addressed: The Board shall elect 2017 officers: Chair, Vice Chair, and Secretary. The Board shall consider the following 2017 liaison appointments by the Chair: <ul style="list-style-type: none"> a) Education and Exams b) Continuing Education c) Legislative d) Administrative Rules e) Monitoring f) Screening Panel g) Credentialing Committee 			
Matt Tompach		January 5, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

2016 VEB Officers and Liaisons

2016 ELECTION RESULTS	
Veterinary Examining Board Chair	Philip Johnson, D.V.M.
Vice Chair	Robert Forbes, D.V.M.
Secretary	Neil Wiseley, D.V.M.

2016 LIAISON APPOINTMENTS	
Education and Exams Liaison	Lisa Weisensel Nesson, D.V.M. <i>Alternate:</i> Sheldon Schall
Monitoring Liaison	Neil Wiseley, D.V.M. <i>Alternate:</i> Lisa Weisensel Nesson, D.V.M.
Continuing Education Liaison	Philip Johnson, D.V.M. <i>Alternate:</i> Sheldon Schall
Website Liaison	Sheldon Schall <i>Alternate:</i> Robert Forbes, D.V.M.
Legislative Liaison	Bruce Berth <i>Alternate:</i> Neil Wiseley, D.V.M.
Travel Liaison	Philip Johnson, D.V.M. <i>Alternate:</i> Forbes
Administrative Rules Liaison	Diane Dommer Martin, D.V.M. <i>Alternate:</i> Neil Wiseley
Screening Panel	Robert Forbes, D.V.M., Diane Dommer Martin, D.V.M., Sheldon Schall, Dana Reimer
Credentialing Panel	Lisa Weisensel Nesson, D.V.M., Philip Johnson, D.V.M., Bruce Berth

Delegated Authority Motions

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matt Tompach		2) Date When Request Submitted: January 5, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Delegated Authority Motions	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: The Board shall consider annual delegated authority motions relating to the following areas: <ul style="list-style-type: none"> a. Urgent Matters b. Screening Panel c. Credentialing Committee d. Document Signatures e. Monitoring Liaison and Department Monitor 			
11) Authorization			
Matt Tompach		January 5, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: <ol style="list-style-type: none"> 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. 			

DELEGATED AUTHORITY MOTIONS

Delegated Authority – Urgent Matters

MOTION: _____ moved, seconded by _____: In order to facilitate the completion of assignments between meetings, the Board delegates authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters, to fill vacant appointment positions, where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law.

Delegated Authority - Screening Panel

MOTION: _____ moved, seconded by _____, that the Board delegates authority to the Screening Panel to open cases for investigation or close cases inappropriate for further action.

MOTION _____ moved, seconded by _____, that the Board delegates authority to the Screening Panel to consider questions related to scope of practice of veterinary medicine and veterinary technicians. The Screening Panel may choose to approve or reject a particular practice, or bring the matter to the full Board.

Delegated Authority - Credentialing Committee

MOTION: _____ moved, seconded by _____, that the Board delegates authority to the Credentialing Committee to address all issues related to credentialing matters, except potential denial decisions should be referred to the full Board for final determination.

MOTION _____ moved, seconded by _____, that the Board delegates authority to the Credentialing Committee to employ a “passive review” process for background checks, whereby if no Committee member requests a Committee meeting on the materials within five (5) business days after receiving them, the application would be considered cleared to proceed through the process.

Delegated Authority - Document Signatures

MOTION: _____, seconded by _____, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board’s Executive Director for purposes of facilitating the completion of assignments during or between meetings.

Delegated Authority - Monitoring Liaison and Department Monitor

MOTION: _____ moved, seconded by _____, to adopt the “Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor” document.

Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor

The Monitoring Liaison is a board designee who works with department monitors to enforce the Board's orders as explained below.

Current Authorities Delegated to the Monitoring Liaison

The Liaison may take the following actions on behalf of the Board:

1. Grant a temporary reduction in random drug screen frequency upon Respondent's request if he/she is unemployed and is otherwise compliant with Board order. The Department Monitor will draft an order and sign on behalf of the Liaison. The temporary reduction will be in effect until Respondent secures employment in the profession.
2. Grant a stay of suspension if Respondent is eligible per the Board order. The Department Monitor will draft an order and sign on behalf of the Liaison.
3. Remove the stay of suspension if there are repeated violations or a substantial violation of the Board order. The Department Monitor will draft an order and sign on behalf of the Liaison.
4. Grant or deny approval when Respondent proposes continuing/remedial education courses, treatment providers, mentors, supervisors, change of employment, etc. unless the order specifically requires full-Board approval. The Department Monitor will notify Respondent of the Liaison's decision.
5. Grant a maximum 90-day extension, if warranted and requested in writing by Respondent, to complete Board-ordered CE, pay proceeding costs, and/or pay forfeitures upon Respondent's request.

Current Authorities Delegated to the Department Monitor

The Department Monitor may take the following actions on behalf of the Board, draft an order and sign:

1. Grant full reinstatement of licensure if CE is the sole condition of the limitation and Respondent has submitted the required proof of completion for approved courses.
2. Suspend the license if Respondent has not completed Board-ordered CE and/or paid costs and forfeitures within the time specified by the Board order. The Department Monitor may remove the suspension and issue an order when proof completion and/or payment have been received.

Clarification

1. In conjunction with removal of any stay of suspension, the Liaison may prohibit Respondent from seeking reinstatement of the stay for a specified period of time. (This is consistent with current practice.)

VTNE Exam Eligibility

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matt Tompach		2) Date When Request Submitted: January 3, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? H. Licensing/Exam Inquiries 1. VTNE Exam Eligibility	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: a) Nicolette Sra b) Marcia Motta c) Brittany Kirschbaum .			
11) Authorization			
Matt Tompach		January 3, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

From: Nicolette sra [<mailto:nicolette.sra@gmail.com>]
Sent: Monday, January 02, 2017 12:45 PM
To: DATCP VEB <datcpveb@wisconsin.gov>
Subject: VTNE Exam

Sir or Madam,

I am emailing today to discuss the VTNE exam. I have not completed the traditional requirements for the Wisconsin licensing but after discussing my options with a professor/ veterinarian at a local veterinary technology institute she suggested rather than returning to a full-time program I should see if I am able to take the test based on my current qualifications.

Currently I have completed 2 semesters of a veterinary technology program at an accredited facility, including office management, handling and restraint, medical terminology, anatomy and physiology I and II, medical mathematics, diagnostic imaging, and pharmacology.

I have completed a non-stipend internship at the Roosevelt Park Zoo as a veterinary technician intern for 4 months which involved handling and restraint, diagnostic imaging, aiding in surgical procedures, collecting and analyzing blood and fecal samples, obtaining weights and vitals, and keeping and updating records on the zoo's collection.

I have also worked for a total of 1.5 years as an animal care intern at the Lowry Park and Lehigh Valley Zoo with a variety of zoo and domestic farm animals.

In addition to my zoo work above I recently completed my MSc in Wild Animal Biology at the Royal Veterinary College and London Zoo. This involved necropsy examinations on the London Zoo's collection and wildlife, animal handling and restraint, veterinary management of wildlife, veterinary dental care of animals, anesthesia protocols for exotics, disease management and pharmacology, sanitation protocols, and more. I would be happy to pass along more information.

Additionally I have completed San Diego Zoo Global Courses on Biosecurity and Zoonotic Disease and Animal Nutrition

Please let me know if the VTNE is something I would be able to pursue with my current qualifications. I am hoping to pursue a career in the zoological care field with this degree.

Thank you for your time and help. Please feel free to contact me with any questions or for further information.

Nicolette Sra

nicolette.sra@gmail.com

[262-370-7993](tel:262-370-7993)

NICOLETTE SRA

W305 N2963 Red Oak Court Pewaukee, Wisconsin 53072
Email: nicollette.sra@gmail.com Phone: 262-370-7993

EDUCATION

Royal Veterinary College with the Zoological Society of London <i>MSc Wild Animal Biology</i>	London, UK <i>Graduated 2016</i>
Lehigh University <i>Bachelor of Science in Earth and Environmental Science Track Ecology</i>	Bethlehem, PA <i>Graduated 2014</i>
School for Field Studies- Tanzania <i>Field Course in Wildlife Management and Conservation</i>	Arusha, Tanzania <i>Summer 2013</i>
Penn Foster Career College <i>Associates in Veterinary Technology</i>	Online Program <i>Ongoing</i>

RELEVANT EXPERIENCE AND RESEARCH

MSc Research Project <i>Mirror Self-Recognition in African Elephants using the Mark Test</i>	St. Louis, MO <i>2016</i>
<ul style="list-style-type: none">Designed and conducted an observational study on African elephants to determine mirror self-recognition at Grant's FarmResults were presented to the Royal Veterinary College and Zoological Society of London in the form of a formal presentation and research paper	
Zoological Society of London: London Zoo and Whipsnade Zoo <i>Pathological Investigation and Zoological Animal Management Rotations</i>	London, UK <i>2015-2016</i>
<ul style="list-style-type: none">Performed and aided in post-mortem examinations on avian, mammalian, and aquatic species for the Zoological Society of London, Cetacean Stranding Investigations Programme, and Disease Risk Analysis & Health SurveillanceAided Cetacean Stranding Investigation Programme in Sperm whale post-mortem evaluation and sample collection on Norfolk coast during a mass stranding eventConducted work rotation with animal training coordinator at ZSL London Zoo and participated in training sessions with callitrichids, Asiatic lions, tigers, and African hunting dogs in addition to observing training sessions with great apesAided animal care staff in European and Asia department with greater brown bear, lynx, bison, mongoose, one-horned rhino, sloth bear, tiger, Asian hoofstock, and deer drive-through with daily tasks including food preparation, enrichment, record keeping, exhibit maintenance, and trainingAided Asian elephant care staff with daily tasks including exhibit maintenance, daily elephant baths, elephant walks, and enrichmentAided 'flying bird' and sea lion department with daily tasks including feeding and food preparation, exhibit maintenance, enrichment, and training session, with sea lions, bird of prey, and macawsCreated case reports on training and desensitization of sea lions to blood collection at ZSL Whipsnade ZooCreated case report on emergency recall training of Asiatic lions at London Zoo following introduction to new enclosure	
Lowry Park Zoo <i>African Elephant and African Rhino Training and Research Internship</i>	Tampa, FL <i>2015</i>
<ul style="list-style-type: none">Responsibilities included diet preparation, habitat maintenance, and enrichment distribution and documentationObserved medical and foot care procedures and training sessions of Kenyan impala, Grevy's zebra, white rhino, and African elephant in a protected contact facilityAided keeper and veterinary staff in white rhino blood collectionsParticipated in biweekly lectures on animal husbandry, African elephant and rhino biology, positive reinforcement training and operant conditioning, and animals careDesigned with training staff and conducted research on combating stereotypical behavior of African elephant in human care	
Roosevelt Park Zoo <i>Veterinary Technician and Animal Care Internship</i>	Minot, ND <i>2014</i>
<ul style="list-style-type: none">Responsibilities included medicine distribution, aiding in and preparing for medical procedures, and logging proceduresCollected and analyzed fecal and blood samples of zoo collectionPerformed diagnostic imaging in addition to developing films and logging past x-rays and x-ray settingsParticipated in animal husbandry, diet preparation, and habitat enrichment with animal care staff in primate, hoofstock, African penguin, and large and small carnivore departments	

- Collaborated on research projects for possible methods of fly control, chemical use in exhibits, and budgeting time and resources in primate enclosures
- Aided curator in documenting annual budget and creating disaster protocol
- Assisted veterinarian and animal care staff in record keeping, updating medical notes and records onto ZIMS, and ordering animal food and supplies from vendors

Lehigh Valley Zoo

Animal Care Internship

Schnecksville, PA

2013

- Responsibilities included diet preparation, habitat enrichment, and animal care
- Assisted staff with Mexican grey wolf and African penguin feeds and educational talks
- Aided animal care staff in daily record keeping

CERTIFICATES AND SKILLS

- San Diego Zoo Global Certificates in Working Safely Around Dangerous Animals, Record Keeping, Zoonotic Disease and Biosecurity, Nutrition, and Enrichment
- Extensive work with ZIMS record keeping program
- Proficient in Microsoft Programs

Dr. Anthony Sainsbury
Course Coordinator MSc Wild Animal Biology and Health
P: 02074496668
E: tony.sainsbury@ioz.ac.uk

Dr. Michael Waters
Course Coordinator MSc Wild Animal Biology and Health
P: 01707666326
E: mwaters@rvc.ac.uk

Dr. Ann Olsen
Veterinarian at Roosevelt Park Zoo/Supervisor
Letter of Recommendation on Confidential Site (Can Send Upon Request)

Penn Foster College

Administrative Office
 14300 N. Northsight Blvd.
 Suite 111
 Scottsdale, AZ 85260

Permanent Record of:

Nicolette Sra
W305n2963 Red Oak Ct
Pewaukee WI 53072-4287

XXX-XX-7218

SOCIAL SECURITY NUMBER

39655205

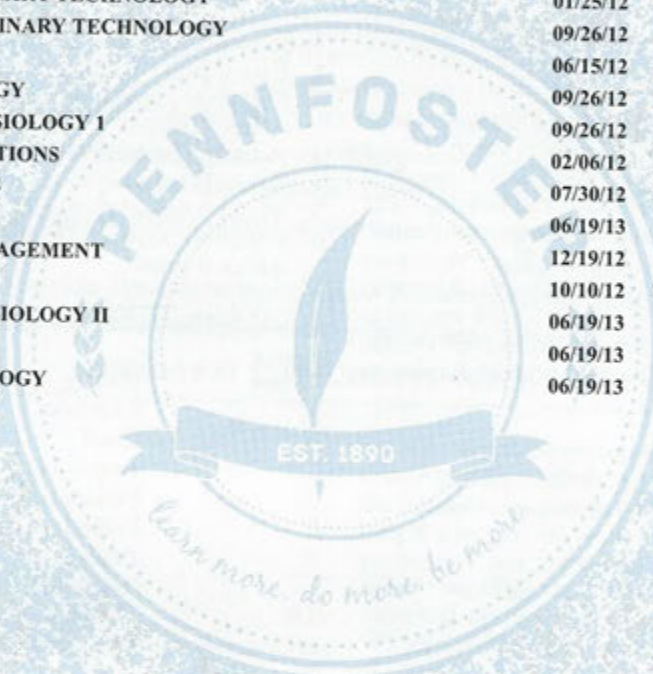
PROGRAM NUMBER

21625742

STUDENT NUMBER

Associate of Science in VETERINARY TECHNICIAN

COURSE NO.	COURSE TITLE	DATE	GRADE	ATTEMPTED CREDITS	EARNED CREDITS	QUALITY POINTS
VET 101	ORIENTATION TO VETERINARY TECHNOLOGY	01/25/12	B	1.0	1.0	3.0
VET 102	INTRODUCTION TO VETERINARY TECHNOLOGY	09/26/12	B	2.0	2.0	6.0
ENG 103	INFORMATION LITERACY	06/15/12	B	1.0	1.0	3.0
SCI 120	INTRODUCTION TO BIOLOGY	09/26/12	A	3.0	3.0	12.0
VET 113	ANIMAL ANATOMY & PHYSIOLOGY I	09/26/12	B	4.0	4.0	12.0
MAT 102	MATHEMATICAL APPLICATIONS	02/06/12	TR		3.0	
CSC 104	COMPUTER APPLICATIONS	07/30/12	PE		3.0	
MAT 140	MEDICAL MATHEMATICS	06/19/13	B	3.0	3.0	9.0
VET 105	VETERINARY OFFICE MANAGEMENT	12/19/12	B	2.0	2.0	6.0
ENG 100	ENGLISH COMPOSITION	10/10/12	TR		3.0	
VET 114	ANIMAL ANATOMY & PHYSIOLOGY II	06/19/13	C	4.0	4.0	8.0
VET 120	DIAGNOSTIC IMAGING	06/19/13	C	3.0	3.0	6.0
VET 123	VETERINARY PHARMACOLOGY	06/19/13	B	3.0	3.0	9.0





LEHIGH UNIVERSITY

TRANSCRIPT OF ACADEMIC RECORD

SSN/TIN: ***-**-7218

Date of Birth: 14-MAR

Date Issued: 09-JUN-2014

Record of: Nicolette Sham Sra

Page: 1

Issued To: Nicolette Sra
 W305 N2963
 Red Oak Court
 Pewaukee, WI 53072

Course Level: Undergraduate
 Only Admit: 2010 Fall Semester

Current Program
 B S In Earth & Environmntl Sci
 College : Arts & Sciences
 Major : Earth & Environmental Science

Degrees Awarded B S In Earth & Environmntl Sci 19-MAY-2014
 Primary Degree
 Major : Earth & Environmental Science
 Minor : Environmental Studies

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
EES 372	Topics Earth & Envir Science	4.00 TR	
Ehrs: 4.00 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.00			

INSTITUTION CREDIT:

2010 Fall Semester
 Arts & Sciences

BIOS 090	Biology of Mate Choice	4.00 B	12.00
CHM 030	Intro to Chemical Principles	4.00 C	8.00
ENGL 001	COMPOSITION & LITERATURE	3.00 A	12.00
MATH 051	SURVEY OF CALCULUS I	4.00 A	16.00
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 48.00 GPA: 3.20			

2011 Spring Semester
 Arts & Sciences

BIOS 041	Bio Core I: Cellular&Molecular	3.00 D	0.00
EES 028	Conservation & Biodiversity	3.00 B	9.00
ENGL 002	COMPOSITION & LIT II	3.00 A	12.00
MATH 052	SURVEY OF CALCULUS II	3.00 C	6.00
Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 27.00 GPA: 3.00			

2011 Fall Semester
 Arts & Sciences
 ***** CONTINUED ON NEXT COLUMN *****

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
Institution Information continued:			
EES 152	Ecology	4.00 B+	13.20
HMS 160	Medicine and Society	4.00 B+	13.20
PHY 010	General Physics I	4.00 B	12.00
PHY 012	INTRO PHYSICS LAB I	1.00 B+	3.30
Ehrs: 13.00 GPA-Hrs: 13.00 QPts: 41.70 GPA: 3.20			

2012 Spring Semester
 Arts & Sciences

BIOS 041	Bio Core I: Cellular&Molecular	3.00 C-	5.10
EES 022	Exploring Earth	1.00 A-	3.70
EES 131	INTRO ROCKS & MINERALS	4.00 B+	13.20
HMS 323	Health & Environ Controversies	4.00 B	12.00
REL 234	Buddhist Visions:Good Society	4.00 A	16.00
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 50.00 GPA: 3.12			

2012 Fall Semester
 Arts & Sciences

ANTH 001	INTRO TO ANTHROPOLOGY	4.00 A	16.00
EES 100	Earth System Science	4.00 B+	13.20
EES 115	Surficial Processes	4.00 B+	13.20
EES 250	Terrestrial Ecosystems	4.00 B+	13.20
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 55.60 GPA: 3.47			

2013 Spring Semester
 Arts & Sciences

EES 352	Limnology	4.00 A-	14.80
EES 386	Wetland Science	4.00 B	12.00
ES 315	American Environmental History	4.00 B+	13.20
MATH 012	BASIC STATISTICS	4.00 B	12.00
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 52.00 GPA: 3.25			

2013 Fall Semester
 Arts & Sciences

EES 316	Hydrogeology	4.00 A-	14.80
EES 365	Ecophysiology	3.00 A-	11.10

***** CONTINUED ON PAGE 2 *****

**ISSUED TO STUDENT
 IN SEALED ENVELOPE**

Emil Gnasso, University Registrar



LEHIGH UNIVERSITY

TRANSCRIPT OF ACADEMIC RECORD

SSN/TIN: ****-**-7218

Date of Birth: 14-MAR

Date Issued: 09-JUN-2014

Record of: Nicolette Sham Sra

Page: 2

Level: Undergraduate

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
----------	--------------	----------	-------

Institution Information continued:

PHIL 131	Ancient Philosophy	4.00 A-	14.80
PSYC 001	Intro to Psychology	4.00 B+	13.20
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 53.90 GPA: 3.59			

2014 Spring Semester

Arts & Sciences

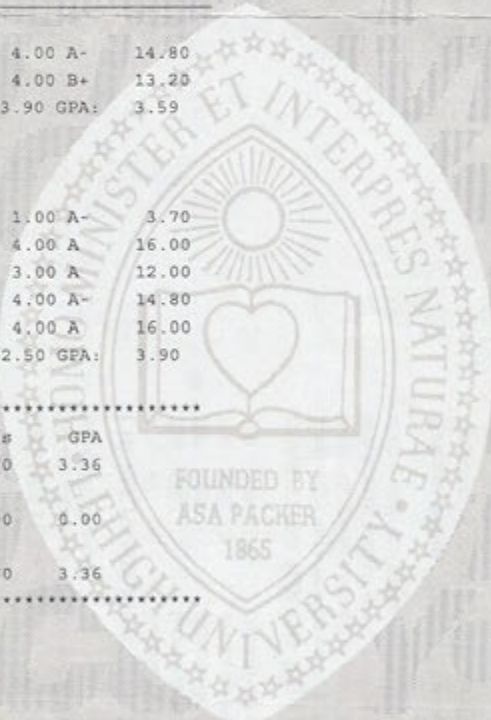
EES 004	Science of Environmental Issues	1.00 A-	3.70
EES 200	Earth History	4.00 A	16.00
EES 293	Supervised Internship In EES	3.00 A	12.00
ENGL 196	The American Horror Film	4.00 A-	14.80
ES 001	Intro To Environmental Studies	4.00 A	16.00
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 62.50 GPA: 3.90			

Dean's List

***** TRANSCRIPT TOTALS *****

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	116.00	116.00	390.70	3.36
TOTAL TRANSFER	4.00	0.00	0.00	0.00
OVERALL	120.00	116.00	390.70	3.36

***** END OF TRANSCRIPT *****



**ISSUED TO STUDENT
IN SEALED ENVELOPE**

Emil Gnasso, University Registrar



THE SCHOOL
FOR FIELD STUDIES

Nicolette Sra

W305 N2963 Red Oak Court
Pewaukee, WI 53072

Student Grade Report

ID	Course Title	Sem Hours	Grade
EE350	Community Wildlife Management	4.00	A

Program Information

Location: Center for Wildlife Management Studies - Tanzania
Term: Summer
Year: 2013


Affiliate Institution: Lehigh University

As the above participant is a student of a School for Field Studies' Affiliate School, the participant's home school transcript should reflect the actual credit earned/transferred for completion of this program. The School for Field Studies courses are accredited by the University of Minnesota.

Ellen Reid
Admissions Manager



The Family Education Rights and Privacy Act of 1974 prohibits the release of this information without the student's written consent.

Signature: 	Title: Admissions Manager	Date: 1/26/2015
--	---------------------------	-----------------

Academic Transcript

September 2016

Student Number:	1531883/1	Student Name:	Nicolette Sham Sra
HESA ID:	1511435318835	Date of Birth:	14 March 1992
End Date:	21 September 2015	Programme of Study:	Wild Animal Biology
Partner Institution:	This degree is taught in collaboration with the Zoological Society of London Institute of Zoology	Route:	MSc
		Language of Instruction:	English
		Length:	1 Year Full-Time

Course Result

2016/7 MSc in Wild Animal Biology

66.82 Merit

Modules

Academic Year: 2015/6		Module: Conservation Biology		Level: VII
Agreed Mark: 60.61		Agreed Grade: Pass	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark		Process
75.0	Written Examination: Essay	58.00		Assessment Completed
25.0	Written Examination: MCQ	68.42		Assessment Completed

Academic Year: 2015/6		Module: The Impact of Disease on Populations		Level: VII
Agreed Mark: 71.88		Agreed Grade: Merit	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark		Process
37.5	Written Examination: Essay	55.00		Assessment Completed
12.5	Written Examination: MCQ	50.00		Assessment Completed
50.0	ICA: Scientific Review	90.00		Assessment Completed

Academic Year: 2015/6		Module: Health and Welfare of Captive Wild Animals		Level: VII
Agreed Mark: 68.25		Agreed Grade: Merit	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark		Process
37.5	Written Examination: Essay	58.00		Assessment Completed
12.5	Written Examination: MCQ	100.00		Assessment Completed
50.0	ICA: Critical Review	68.00		Assessment Completed

Academic Year: 2015/6		Module: Interventions		Level: VII
Agreed Mark: 64.56		Agreed Grade: Merit	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark		Process
75.0	Written Examination: Essay	62.00		Assessment Completed
25.0	Written Examination: MCQ	72.22		Assessment Completed

Academic Year: 2015/6		Module: Detection, Surveillance and Emerging Diseases		Level: VII
Agreed Mark: 61.25		Agreed Grade: Pass	Credits: 15	Current Process: Module Completed

46/101

%	Assessment Name	Agreed Mark	Process
75.0	Written Examination: Essay	65.00	Assessment Completed
25.0	Written Examination: MCQ	50.00	Assessment Completed

Academic Year: 2015/6		Module: Ecosystem Health		Level: VII
Agreed Mark: 76.75		Agreed Grade: Distinction	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark	Process	
37.5	Written Examination: Essay	68.00	Assessment Completed	
12.5	Written Examination: MCQ	50.00	Assessment Completed	
50.0	In Course Assessment: Presentation	90.00	Assessment Completed	

Academic Year: 2015/6		Module: Evaluation of the Health and Welfare of Captive Wild Animals		Level: VII
Agreed Mark: 59.75		Agreed Grade: Pass	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark	Process	
75.0	Written Examination: Essay	58.00	Assessment Completed	
25.0	Written Examination: MCQ	65.00	Assessment Completed	

Academic Year: 2015/6		Module: Practical Module		Level: VII
Agreed Mark: 79.25		Agreed Grade: Distinction	Credits: 15	Current Process: Module Completed
%	Assessment Name	Agreed Mark	Process	
37.5	In Course Assessment: Poster	90.00	Assessment Completed	
37.5	In Course Assessment: Case Report	68.00	Assessment Completed	
25.0	Written Exam: MCQ	80.00	Assessment Completed	

Academic Year: 2015/6		Module: Research Module		Level: VII
Agreed Mark: 64.90		Agreed Grade: Merit	Credits: 60	Current Process: Module Completed
%	Assessment Name	Agreed Mark	Process	
20.0	Grant Application	62.00	Assessment Completed	
70.0	Scientific Paper	65.00	Assessment Completed	
10.0	Oral Examination	70.00	Assessment Completed	

Awarded the degree of Master of Science in Wild Animal Biology with Merit by the University of London on 15 September 2016



Julie Clark
Academic Registrar

Marking Scheme	
75+%	Distinction
65-74%	Merit
50-64%	Pass
0-49%	Fail

This transcript must be printed on College headed paper and validated by the College stamp appearing in this box

**MSC WILD ANIMAL BIOLOGY
MSC WILD ANIMAL HEALTH**

COURSE CONTENT

2016/2017

Educational philosophy

The modular structure of the Master of Science Courses in Wild Animal Biology and Wild Animal Health is built around practical rotations and problem-based learning scenarios, which together encourage critical thinking, decision-making, exploration and inquiry, and awareness of current issues at the forefront of wild animal health and biology. Important systematic knowledge and insights into novel research are given in lectures to complement the problem-based approach, while additional practical skills are taught through visits to selected advanced institutions.

Figures in parentheses denote the number of hours of teaching allocated.

Certificate in Wild Animal Biology / Wild Animal Health

Learning objectives

A graduate of the **Certificate** in Wild Animal Health/Biology must demonstrate:

- a conceptual understanding of population dynamics, threats to wildlife populations and how resources can be allocated for wildlife conservation
- a critical understanding of epidemiology and the impact of disease on wild animal populations
- the ability to evaluate the effect of interventions on the health, welfare and conservation of captive and free-living wild animals
- a systematic understanding of the biological principles underpinning wild animal management, and the husbandry, care and welfare of wild animals

Introductory week

Important information on the Course objectives, the mission of the partner organizations running the Course and the services you receive is provided in the first week.

MSc WAB and MSc WAH

Introduction to ZSL

Introduction to the Course and Zoological Society of London (4)

Health, safety and fieldwork guidance at ZSL (1)

Introduction to generic learning skills

Introduction to Problem-Based Learning (1)

Learning in groups through concept maps (1)

ZSL Library Services and Computing

Introduction to the use of the ZSL Library (1)

Literature searching in the ZSL library (1)

Module 1: Conservation Biology

Following some introductory lectures in this module, we develop a conceptual understanding of why certain species and populations are more vulnerable to extinction than others, examine the models we can use to assess population viability, explain how we can monitor population dynamics and critically analyse how resources to conserve species can be most successfully allocated using a scientific approach.

MSc WAB and MSc WAH

Introduction

Principles of conservation biology (2)
Introduction to population ecology (2)
Introduction to conservation genetics (1)
Conservation genetic techniques (1)

Population monitoring

Censusing of semi-free-ranging populations at Whipsnade (2 days)
Techniques for monitoring (sampling) populations (2)

Using population data to plan conservation programmes

Species conservation planning (1)

Causes of Extinction

Problem-based Learning Scenario: The kakapo – an endangered parrot (8)
Introduction to Conservation Programmes at ZSL (1)
From hurricanes to Ebola: forecasting future biodiversity (1)
Management of island birds for conservation (1)

Allocation of Conservation Resources

Problem-based Learning Scenario: The agony of choice (8)
The role of species management plans, zoos and other captive collections in conservation (1)
Monitoring global biodiversity (1)
Developing the tiger conservation programme at ZSL (1)

MSc WAB and MSc WAH

Coursework Planning and Generic Teaching

Tutorial 1 - Differences between learning at undergraduate and postgraduate level (1)
Tutorial 2 - Strategies for reading and managing scientific papers (1)
Tutorial 3 - Feedback on assessment (1)

Module 2: The Impact of Disease on Populations

The effects of diseases on populations can be complex but even subtle influences can markedly unbalance free-living and captive populations of wild animals. An understanding of these effects requires a critical evaluation of epidemiology and the population biology of infectious agents, and armed with this knowledge we can make informed decisions on control methods, where these are considered an ethical approach.

MSc WAB and MSc WAH

Problem-based learning scenario – Avian malaria and avian pox in Hawaiian birds (8)
Introduction to epidemiology (12)
The impact of infectious disease on free-living populations (2)
Computer modelling of diseases in wildlife populations (2)
Epidemiology of infectious diseases in free-living Artiodactyls (2)

Disease Management in Wildlife

Methods of disease control in free-living wild animals are fundamentally different from those in captive animals, and require a profound knowledge of epidemiology and ethics. In this unit we examine the control methods available to wild animal health professionals using examples of diseases in carnivores.

Wildlife disease epidemiology: investigation of disease outbreaks and implementation of control measures (3)

Wildlife disease epidemiology: investigation of disease outbreaks and implementation of control measures: problem solving using examples followed by student presentations and discussion (6)

Wildlife disease investigation and control: case studies and biopolitics (3)

MSc WAB and MSc WAH Coursework Planning

Introduction to the Scientific Review (1)

Module 3: Health and Welfare of Captive Wild Animals

Considering the enormous diversity of animal species, the management of healthy populations in captivity is a exacting challenge. In this module we gain a critical understanding of the principles of animal management and preventive medical approaches to maintain healthy populations and enhance their welfare.

MSc WAB and MSc WAH

Problem-based learning scenario: An African exhibit (8)

Management of invertebrates (1)

Discussion tour - Management of invertebrates (1)

Diversity in the anatomy and physiology of invertebrates (1)

Demonstration - Physical restraint, clinical examination and administration of medicines to invertebrates (1)

The management of amphibians (1)

Management of amphibians: discussion tour (1.5)

The management of reptiles (1)

Discussion tour – Management of reptiles (1.5)

Management of Anseriformes (1)

Mycobacterium avium infections in wildfowl and other taxa (2)

Practical – Post-mortem examination of tuberculous wildfowl (1)

Management of raptors (3)

Preventive medicine for captive collections of Anseriformes and raptors (1)

The aetiological agents of disease in captive wild animals (1)

MScWAB

Discussion tour and practical- Raptor restraint and management (6)

MScWAH

Practical – Handling, clinical examination and administration of medicines to raptors (2)

MScWAB and MScWAH

Therapeutics of birds (route of administration, supportive therapy, antibacterials, antifungals, parasiticides) (1.5)

Bumblefoot, arthritis and other musculoskeletal problems in birds (1.5)

Discussion tour on the management of artiodactyls and perissodactyls (2)

The management and biology of deer (2)

Discussion tour at Woburn Park on the management and biology of deer (1)

Management, preventive medicine, therapeutics and physical and chemical restraint of camelids (1)

Demonstration - Management, and physical and chemical restraint of camelids (1)

Infectious and non-infectious diseases of Camelidae (1)

Management of primates (2)

Management of carnivores (2)

MSc WAB

Gorilla management discussion tour (1)

Carnivore management discussion tour (1) Lee

MSc WAB and MSc WAH

Coursework Planning and Generic Teaching

Planning your Critical Review – Journal clubs (2)

Introduction to Ethics and Animals (1)

Debate: Culling or Contraception? (2)

Module 4: Interventions

Where anthropogenic threats endanger free-living populations of animals, people increasingly see a need to intervene for the conservation or welfare of these populations. However, given the need to understand complex ecological systems and the potential stress of intervention methods, such activities require detailed planning, highly skilled input and scientific evaluation to ensure lessons are learned. Using real examples this module develops a conceptual understanding of intervention methods.

MScWAB and MScWAH

Interventions Module

Problem-based learning scenario: Translocations: Boas and orangutans (8)

Post-release survival of rehabilitated wildlife (1)

Changes in host-parasite interactions associated with translocations (1)

Disease risk analysis, disease risk management and post-release health surveillance to assess and manage the disease risks of translocation (2)

Resolving wildlife-human conflict (1)

Viral infections of reptiles (2.5)

Primate medicine (2)

Retroviral infections in primates (2)

Mycobacterial infections in primates (1)

Shigellosis in primates (1)

Legislation relevant to free-living and captive wildlife (1)

Capture and translocation of African mammals (1)

Practical – Handling, clinical examination, and administration of medicines to marine mammals (3)

Practical – Treatment of oil toxicosis in seabirds (1)

MSc WAH

Ophthalmic disease in wild birds (1)

Practical - Ophthalmic assessment of wild birds prior to release (1)

MScWAH and MScWAB

Coursework Planning and Generic Teaching

Communication skills

Preparing and giving scientific talks (3)

Examination Planning

Preparing for your examination (1)

Diploma in Wild Animal Biology / Wild Animal Health

Learning Objectives

A graduate of the **Diploma** in Wild Animal Health/Biology must demonstrate (in addition to the achievements of the PG Certificate):

- A critical awareness of methods to detect disease, disease surveillance systems and the effects of emerging diseases on captive and free living wild animal health
- A conceptual and practical understanding of the diagnosis, management (WAB), investigation (pathology), treatment (WAH only) and control of disease in captive and free-living wild animal populations
- a comprehensive insight into the interdependence of human, domestic animal and ecosystem health
- a creative approach to the evaluation of the health, welfare and reproduction of captive and free-living wild animals

Module 5: Detection, Surveillance and Emerging Diseases

Morbidity and mortality in free-living populations of wild animals are difficult to detect and monitor given their natural absorption into the ecosystem. Complex methods are required to detect and monitor changes in endemic diseases and to detect emergent diseases, and interpret the findings in a scientific manner.

MSc WAB and MSc WAH

Problem-based Learning Scenario: Seals and amphibians (8)

Wildlife disease surveillance programmes (2)

Introduction to epidemiology – diagnostic testing (3)

Pathology of phocine distemper virus infection in marine mammals (1)

Introduction to molecular biology (3)

Introduction to immunology (3)

Infectious diseases of amphibians (2)

Emerging infectious disease of birds in the UK (2)

Parasites, environment and amphibian declines (1)

The invasion of squirrelpox virus and apparent competition between squirrels (1)

Geographical information systems as a tool in epidemiological assessment and wildlife disease management (3)

The risk to wildlife from anticoagulant rodenticides - assessing exposure and effects (2)

Algal and cyanobacterial toxins and wildlife disease (2)

Module 6: Ecosystem Health

In this module we examine the impact of anthropogenic stressors on the ecosystem and how ecosystem health can be measured, with a focus on harvesting of ecosystem resources and sustainable utilization. We develop our understanding through examples and specifically examine the influence of human behaviour on our interpretation of the scientific evidence and, consequently, policy changes. The module concludes with a series of case studies in ecosystem health, in which there is interplay between the health of domestic animals, humans and wildlife, including bovine tuberculosis, zoonotic viral infections and myiasis.

MSc WAB and MSc WAH

Problem-based Learning Scenario: Rio Grande and Amazon (8)

Introduction to ecosystem health (1)

Energy flow through ecosystems, ecosystem services, and biodiversity and ecosystem function (2)
 Sustainable utilisation (1)
 Ecosystem effects of fishing (2)
 Human attitudes and beliefs and conservation (1)
 Military sonar and bubble-gas syndrome in cetaceans (0.5 hours)
 Anthropogenic impacts on the health of cetaceans, sharks and turtles: bycatch; ship-strike; bottlenose attack (and infanticide); grey seal predation and chemical and noise pollution (2)
 Badgers, cattle, *Mycobacterium bovis* and ecosystem health (1)
 The effect of human behaviour and attitudes on policy relating to the health of free-living wild animals – an example from badgers and tuberculosis (1)
 The epidemiology and management of bovine tuberculosis in mammals (2)
 Tuberculosis in the Kalahari: should we (and can we) manage it? (1)
 Influenza in wild birds: from low to high pathogenic (1)
 Influenza in mammals: crossing the species barrier (1)
 Evolution of influenza viruses (1)
 Zoonotic infections of bats (1)
 Infection dynamics: cowpox in wildlife (2)
 Tick-transmitted virus infections of wild animals (1)
 Myiasis in wild animals (1)
 Parasite identification techniques at the NHM (1)

Communication skills

Preparing and giving scientific talks (3)

Module 7: Evaluation of the Health and Welfare of Captive Wild Animals

In the Certificate we gained a critical understanding of the management and preventive medical care required to maintain healthy populations. In this Module we investigate the scientific evaluation of wild animal welfare and critically analyse the relationship between health and firstly reproduction, and secondly, nutrition.

MScWAB and MScWAH

Problem-based Learning Scenario: successful artificial insemination in an Asian elephant (8)
 Principles of animal welfare (1)
 Welfare assessment: choice of lectures: either HPA axis or stereotypic behaviour (1)
 Welfare of wild animals: choice of lectures: either the welfare implications of controlling pest rodents or the welfare implications of keeping elephants in zoos (1)
Discussion tour on elephant management at Woburn (2)
 Reproductive studies and conservation (2)
 Control and monitoring of reproduction in wild animals (2)
 The management of elephants in Asia (1)
 Contraception of zoo and wild animals (1)
 Management, preventive medicine and therapeutics of elephants (2)
Demonstration - Handling, clinical examination, therapeutics and preventive medicine of elephants (1)
 Preventive medicine and therapeutics for artiodactyls and perissodactyls (administration, supportive therapy, antibacterials, parasiticides and parasite control programmes) (2)
 Energy and nutrient requirements including the effects of allometry, scaling, core body temperature and patterns of growth (1)
 Reptile nutrition and nutritional diseases (1)
 Reptile dermatology (1)
 Reptile gastro-intestinal diseases (1)
 Rational use of medicines in reptiles (1)
 Zoo animal nutrition including iron storage disease (1)
 Comparative digestive anatomy and physiology of herbivores (1.5)

Practical – Comparative digestive anatomy and physiology of herbivores (1.5)

The investigation and control of common parasitic diseases in zoological collections of ungulates (1)

Field parasitological techniques (1)

Practical – Field parasitological techniques (2)

Module 8: Practical Module

Our ability to effectively maintain healthy captive populations of wild animals, and monitor and intervene in the health of free-living populations requires a complex set of skills covered in detail in this Module.

MScWAB

Introduction to Practical Studies

Introduction to Whipsnade (1.5)

Introduction to Wild Animal Conservation and Management Rotations (1)

Trapping and handling free-living birds (1)

Introduction to zoo animal management rotations (1)

Monitoring of restraint and anaesthesia of wild animals, including emergency support for biologists (1)

Remote injection systems (1)

Practical – Remote injection systems (2)

Introduction to pathology at ZSL (2)

Introduction to pathological investigations (3)

Practical on pathological examinations of mammals (3)

Practical on pathological examinations of birds (3)

Forensic pathology (1)

MScWAH

Introduction to Practical Studies

Introduction to Whipsnade and Ellerman Centre (1)

Introduction to rotation groups, tour of Veterinary Hospital at RP (1)

Monitoring of restraint and anaesthesia of wild animals, including emergency support for veterinarians (1)

Remote injection systems (1)

Practical – Remote injection systems (2)

Introduction to the pathology at ZSL (2)

Forensic pathology (1)

MSc WAB

Pharmacology and Scaling

Pharmacological aspects of allometry, scaling, and core body temperature (1)

Anatomical and physiological influences on pharmacodynamics and pharmacokinetics in wild animals (1)

Investigating the pharmacokinetics of therapeutic agents in wild animals (1)

Restraint and Anaesthesia

Physical restraint and administration of medicines to reptiles (1.5)

Reptilian therapeutics (1)

Hepatic and renal diseases in reptiles (1)

Chemical restraint and surgical anaesthesia of reptiles (administration, suitable agents, pre-operative management, monitoring of anaesthetic and recovery) (1)

Chemical restraint and surgical anaesthesia of birds (1.5)

MSc WAH

Pharmacology and Scaling

Pharmacological aspects of allometry, scaling, and core body temperature (1)

Anatomical and physiological influences on pharmacodynamics and pharmacokinetics in wild animals (1)

Investigating the pharmacokinetics of therapeutic agents in wild animals (1)

Restraint and Anaesthesia

Physical restraint and administration of medicines to reptiles (1.5)

Reptilian therapeutics (1)

Hepatic and renal diseases in reptiles (1)

Chemical restraint and surgical anaesthesia of reptiles (administration, suitable agents, pre-operative management, monitoring of anaesthetic and recovery) (1)

Chemical restraint and surgical anaesthesia of birds (1.5)

Chemical restraint and surgical anaesthesia of marine mammals (1)
Chemical restraint and surgical anaesthesia of carnivores (1)
Chemical restraint and surgical anaesthesia of rhinos and elephants (1)
Physical and chemical restraint and surgical anaesthesia of artiodactyls and capture myopathy in ungulates (2)

Pathology

Post-mortem examination rotation groups (10)

Clinical pathology rotation (2)

Clinicopathological skills (2)

Anaesthesia, euthanasia and *post-mortem* examination of fish (1.5)

Anaesthesia, euthanasia and post-mortem examination of fish practical (1)

Zoo Animal Management

Zoo Animal Management Rotation Groups (80 maximum) - Curators, Team Leaders and Keepers

Zoo Animal Management rounds (25) - Curators, Team Leaders and Keepers

Wild Animal Conservation and Management

Selected Conservation Management Rotations (80 maximum)

Capture and Handling of Free-living Wild Animals

Attachment, analysis and conservation implications of remote tracking (2)

Amphibian and reptilian field techniques – Site visit (3)

Remote monitoring and tracking of wild animals (1) -

Dentistry

History, treatment, objectives and ethics of veterinary dental treatment of wild animals (1)

Dental and surgical equipment in veterinary dentistry - an overview - and, the principles of dental and oral surgical techniques relevant to veterinary dentistry (1)

Elephant dental surgery video and discussion (1)

Dental disease in captive wild animals and its treatment - part I - developmental conditions (0.5)

Chemical restraint and surgical anaesthesia of marine mammals (1)

Chemical restraint and surgical anaesthesia of carnivores (1)

Chemical restraint and surgical anaesthesia of rhinos and elephants (1)

Physical and chemical restraint and surgical anaesthesia of artiodactyls and capture myopathy in ungulates (2)

Pathology

Pathological investigations rotation groups (30)

Clinical pathology rotation (2)

Anaesthesia, euthanasia and *post-mortem* examination of fish (1.5)

Anaesthesia, euthanasia and post-mortem examination of fish practical (1)

Clinical rotations

Clinical rotations at Regent's Park and Whipsnade (90)

Clinical rounds (25)

Surgery and Imaging in Wild Animals

Specialist surgical skills are required when working with wild animals and these are covered in our surgery module.

Surgical skills technique (1) - Clinical Skills Centre

Aspects of reptile surgery (1)

Surgery of the reproductive tract of the iguana (1)
Practical on surgery of the reproductive tract in the iguana (4)

Reptilian endoscopy (1)

Reptilian endoscopy videos (1)

Aspects of avian surgery (2)

Practical - Diagnostic laparoscopy and surgical sexing of birds (2)

Practical - Orthopaedic surgery in birds (fracture repair, amputations and surgery to prevent flying) (2.5)

Reptilian radiology (1)

Dentistry

History, treatment, objectives and ethics of veterinary dental treatment of wild animals (1)

Dental and surgical equipment in veterinary dentistry - an overview - and, the principles of dental and oral surgical techniques relevant to veterinary dentistry (1)

Elephant dental surgery video and discussion (1)

Dental disease in captive wild animals and its treatment - part I - developmental conditions (0.5)

Dental disease in captive wild animals and its treatment - part II - traumatic and degenerative conditions (1)

Dental disease in captive wild animals and its treatment - part II - traumatic and degenerative conditions (1)

Management of stranded cetaceans

Introduction to the biology and ecology of cetaceans (1)

Veterinary management of cetacean strandings (1)

Practical - management and veterinary care of cetacean strandings (2)

Examination Planning

Preparing for your examination (1)

Master of Science in Wild Animal Biology / Wild Animal Health

A graduate of the **Master of Science** in Wild Animal Health/Biology must demonstrate (in addition to the achievements of the PG Certificate and Diploma):

- A comprehensive understanding of research and inquiry including (i) critical appraisal of the literature, (ii) scientific writing and (iii) scientific presentation
- The ability to design and analyse hypothesis-driven laboratory and/or field studies

MScWAH and MScWAB Assessment Planning

Scientific reading (2)

Scientific writing (2)

Evidence-based medicine (2)

Producing and presenting a poster (1)

Introduction to the Case Report (1)

Introduction to the Management Case Report (1)

Research Planning

Data Collection and Analysis (12- six sessions)

Research planning, project preparation and grant writing (2)

Developing ideas for research projects at ZSL (1)

Optional special lecture: Field study design and data collection (1)

Addressing health and safety requirements for research projects (1)

Designing a behavioural research project (2)

What's the point of ethical review for research? (1)

Effective interactions with the media in wildlife health and conservation (1)

Tutorial 4 - Planning your MSc research project

Tutorial 5 – Discussion: how to write a grant application

Tutorial 6 – Planning for a Career in Wild Animal Biology / Health

Updated 24th May 2016 MM

December 30, 2016

Dear Mr. Tompach,

I have submitted most of the required paperwork needed for a formal application for veterinary technician certification minus the notarized affidavit from the volunteer supervising veterinarians as I am awaiting the Board's decision to consider this as valid on-the-job training. I have submitted a letter from MSPCA-Angell as evidence of my employment there. However, since the employment dates are beyond the time a business is required to keep personal records they could not submit a notarized affidavit but were happy to submit this letter on my behalf. I was employed there during the time indicated and completed the roles indicated within the letter. A supervisor and work-mate are still employed at MSPCA-Angell and the combined efforts of our recollection of my specific duties have been outlined here.

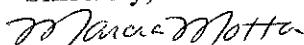
I asked that all submissions directly to you be withheld until the Board has reviewed the information submitted and confirmed that it will be considered in my application as on-the-job training. I have included letters and signed forms without notarization in some cases. Honestly, I hated to have anyone do extra work on my behalf, unless their efforts were to be considered. I hope you can respect my decision regarding this.

I have included the application, marriage certificate, (name change), social security number request, my up to date class completion with associated grades and grade point and other supporting information for your consideration.

I have included the check for the application but do not expect that to be cashed until after the Board has reviewed the request for on-the-job training credit along with the 1 year and 8 months of full-time employment I have submitted.

Again, your consideration has been greatly appreciated and Happy New Year to you all.

Sincerely,


Marcia Motta

December 30, 2016

Dear Member of the Wisconsin Veterinary Examining Board,

I am writing to you for consideration for on-the-job training credit enabling me to take the VTNE. I have and continue to complete veterinary technician related tasks over several years of volunteer work as the founder/president of a small animal rescue organization, The Bay State Animal Cooperative, Inc. and prior to this role.

I am submitting this request in attempt to meet the 2-year on-the-job training requirement through the state of Wisconsin which would then allow me to take the VTNE and move forward with becoming certified as a veterinary technician. This is my desire and passion and I hope to be considered favorably.

I have completed one year and eight months of full time work at Angell Memorial Animal Hospital which I am submitting a letter in regards to. Additionally, I am including documentation for the many years of similar on-going care I complete on behalf of the organization. I complete tasks as prescribed by our veterinarians for the many fostered animals we have had over as many years.

I am currently enrolled in an associates veterinary technician program through Massasoit Community College, completing 3 of 4 semesters successfully. I have completed one of the two required internships in anesthesia at Tufts Emergency Medical Center in Walpole, Mass. I am including my curriculum and grades thus far.

Due to recent conflicts in my personal employment schedule (unrelated to veterinary technician tasks) which I am obligated to maintain on behalf of my family, and a recently changed school schedule, I am looking to continue remaining classes and internship on line to prepare for the VTNE exam. Consequently, I will not be rewarded the associate degree if this path is completed. Hence why I am seeking credit for on-the-job training, hoping to be able to be able to take the exam through the State of Wisconsin.

Thank you in advance for considering my request to review my experience and accept it as on-the-job training. If approved to sit for the exam, you will not be disappointed. I hope to continue to provide professional animal care as a volunteer and hope to establish myself as a visiting animal nurse working under the direction of the veterinarians in my area.

I anxiously await your response as so many aspects of my future are depending on your consideration.

Sincerely,

Marcia Motta
President/Founder-Bay State Animal Cooperative, Inc.



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Veterinary Examining Board
 2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
 Phone: (608) 224-4353

APPLICATION FOR VETERINARY TECHNICIAN CERTIFICATION

Under Wisconsin law, the Department must deny your application if you are liable for delinquent State Taxes or Child Support (93.135 Wis. Stats.).

PLEASE TYPE OR PRINT CLEARLY IN INK

FULL LEGAL NAME:			
LAST NAME	FIRST NAME	MIDDLE NAME	
Motta	Marcia	K	
OTHER NAME(S) (list names you may have been credentialed under in Wisconsin - e.g. maiden names)			
Marcia Mahurin, Marcia Sullivan			
STREET ADDRESS		CITY	STATE ZIP
[REDACTED]		Norwood	Ma. 02062
MAILING STREET (if different)		CITY	STATE ZIP
[REDACTED]			
EMAIL	DAYTIME PHONE		DATE OF BIRTH
[REDACTED]	[REDACTED]		64

APPLICATION FEES: Please check applicable box.

Certification by Examination (Category 1 or 2)

\$ 115.00 Total fee to attach

\$ 40.00 Total fee for military members and veterans with Wisconsin Department of Veterans (DVA) Voucher*

Certification by Acceptance of Passing VTNE Score From Another State (Category 3)

\$ 185.00 Total fee attached

\$ 110.00 Total fee for military members and veterans with Wisconsin Department of Veterans (DVA) Voucher*

MAIL APPLICATION AND FEE

Make check payable to DATCP - VEB and send check with this completed application and supporting documents to:

DATCP - VEB
 LOCKBOX 93178
 MILWAUKEE WI 53293-0178

MAIL ALL OTHER DOCUMENTS

WISCONSIN VETERINARY EXAMINING BOARD
 PO BOX 8911
 MADISON WI 53708-8911

*Several benefits are available to US Military active duty and veterans including a partial fee waiver.

Contact the Wisconsin DVA at 1-800-WisVets or www.WISVETS.com for information about these benefits.

Wisconsin Department of Agriculture, Trade and Consumer Protection

SELECT ONE OF THE FOLLOWING AND PROVIDE THE ASSOCIATED INFORMATION:

<input type="checkbox"/>	Applying with a four-semester Veterinary Technician or equivalent program.				
	<table border="1"> <tr> <td>ACCREDITED SCHOOL</td> <td>GRADUATION DATE</td> </tr> <tr> <td>CITY</td> <td>STATE</td> </tr> </table>	ACCREDITED SCHOOL	GRADUATION DATE	CITY	STATE
ACCREDITED SCHOOL	GRADUATION DATE				
CITY	STATE				
	Applicant's school will need to complete and send the Certificate of Veterinary Technical School (Form# VEB_9) directly to the Wisconsin Veterinary Examining Board.				
<input checked="" type="checkbox"/>	Applying with two years of practical experience with a licensed veterinarian.				
	Applicant's veterinary employer will need to complete and send the Affidavit of Licensed Veterinarian Employer (Form# VEB_10) directly to the Wisconsin Veterinary Examining Board.				
<input type="checkbox"/>	Applying with a passing VTNE score from another U.S. state.				
	Access the AAVSB Veterinary Technician Online Score Transfer Application				

ANSWER THE FOLLOWING QUESTIONS: (Attach additional sheets if necessary)

	YES	NO
1. Have you passed the VTNE? If yes, have you requested the AAVSB Veterinary Technician Online Score Transfer Application (Category 3) to send scores to the VEB?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Have you ever been credentialed in another state(s)? If yes, have each state Board submit a letter directly to the VEB verifying the status of each past or present credential.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Have you ever surrendered, resigned, canceled, or been denied a professional license or other credential in Wisconsin or any other jurisdiction? If yes, give details on an attached sheet, including the name of the profession and the agency.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has any licensing or other credentialing agency ever taken any disciplinary action against you, including but not limited to any warning, reprimand, suspension, probation, limitation, or revocation? If yes, attach a sheet providing details about the action, including the name of the credentialing agency and date of action.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Is disciplinary action pending against you in any jurisdiction? If yes, attach a sheet providing details about pending action, including the name of the agency and status of action.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Have you ever been convicted of a misdemeanor or a felony, or do you have any felony or misdemeanor charges pending against you? If yes, submit Convictions and Pending Charges (Form #VEB_2).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Have any suits or claims ever been filed against you as a result of professional services? If yes, submit a copy of the claim or suit and a copy of the final settlement or disposition and complete Malpractice Suits, Claims and Settlements (Form #VEB_3).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Wisconsin Department of Agriculture, Trade and Consumer Protection

CERTIFICATION OF LEGAL STATUS:

I declare under penalty of law that I am (check one):

- A citizen or national of the United States, or
- A qualified alien or nonimmigrant lawfully present in the United States who is eligible to receive this professional license or credential as defined in the Personal Responsibility and Work Opportunities Reconciliation Act of 1996, as codified in 8 U.S.C. §1601 et. Seq. (PRWORA). For questions concerning PRWORA status, please contact the U.S. Citizenship and Immigration Services in the Department of Homeland Security at 1-800-375-5283 or online at <http://www.uscis.gov>.

Should my legal status change during the application process or after a credential is granted, I understand that I must report this change to the Wisconsin Department of Agriculture, Trade and Consumer Protection immediately.

CONTINUING DUTY OF DISCLOSURE

I understand that I have a continuing duty of disclosure during the application process. If information I have provided in this application becomes invalid, incorrect or outdated, I understand that I am obliged to provide any necessary information to ensure the information on my application remains current, valid, and truthful. I understand that Credentialing authorities may view acts of omission as dishonesty and that my duty of disclosure during the application process exists until licensure is granted or denied.

AFFIDAVIT OF APPLICANT

I declare that I am the person referred to on this application and that all answers set forth are each and all strictly true in every respect. I understand that failure to provide requested information, making any materially false statement and/or giving any materially false information in connection with my application for a credential or for renewal or reinstatement of a credential may result in credential application processing delays; denial, revocation, suspension or limitation of my credential; or any combination thereof; or such other penalties as may be provided by law. I further understand that if I am issued a credential, or renewal, or reinstatement thereof, failure to comply with the statutes and/or administrative code provisions of the licensing authority will be cause of disciplinary action.

By signing below, I am signifying that I have read the above statements (Certification of Legal Status, Continuing Duty of Disclosure and Affidavit of Applicant) and understand the obligation I have as an applicant or credential-holder should information I've provided to the Department of Agriculture, Trade and Consumer Protection change.

Marcia Motta
Applicant Signature

Marcia Motta
Print Name

12/29/16
Date

A notarial seal or stamp is required

(SEAL)

State of Massachusetts

County of Norfolk

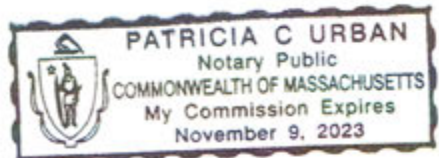
Subscribed and sworn to before me on December

29, 2016 Patricia C Urban

Notary Public (print name)

Patricia C Urban

Notary Public (sign name)



My commission: expires 11/09/2023
 is permanent.



Wisconsin Department of Agriculture, Trade and Consumer Protection
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4353

AFFIDAVIT OF A LICENSED VETERINARIAN EMPLOYER

Form must be completed for those applicants for veterinary technician certification who have NOT completed a 4-semester course in veterinary technology. (For additional affidavits, this form may be copied.)

PLEASE TYPE OR PRINT CLEARLY IN INK.

I, JUDITH M STANKIEWICZ, D.V.M., licensed in MASSACHUSETTS
(employer) (state)

License Number MA-2833 hereby attest that Marcia Motta
(applicant)

has been employed by me from April 2004 to current. I further
(month/day/year) (month/day/year)

certify that during this period, 50% of applicant's time has been spent in practical field experience and the remainder in laboratory work, office procedures, and technical training. *(see attached letter)*

Judith M Stankiewicz VMD
Signature of Veterinarian Employer

12/29/16
Date

A notarial seal or stamp is required

(SEAL)

State of _____

County of _____

Subscribed and sworn to before me on _____

*see info
on letter
per Marcia*

Notary Public (print name) _____

Notary Public (sign name) _____

My commission: expires _____
 is permanent.

EMPLOYER - Return directly to:

Department of Agriculture, Trade and Consumer Protection (DATCP)
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911
Madison, WI 53718-8911



Wisconsin Department of Agriculture, Trade and Consumer Protection
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4353

AFFIDAVIT OF A LICENSED VETERINARIAN ~~EMPLOYER~~

Form must be completed for those applicants for veterinary technician certification who have NOT completed a 4-semester course in veterinary technology. (For additional affidavits, this form may be copied.)

Please type or print in ink.

I, Christina Poor, D.V.M., licensed in ~~WI~~ MA
(~~employer~~) (state)

License Number 5784 hereby attest that Marcia Motta
(applicant)

has ~~been employed by me~~ ^{volunteered alongside me,} from May 2011 to present 2014. I further
(month/day/year) (month/day/year)

certify that during this period of employment, 50% of applicant's time has been spent in practical field experience and the remainder in laboratory work, office procedures, and technical training.

(as noted)

↳ pertaining to Bay State Animal Cooperative

↳ through Massasoit Community College Vet. Tech program

↳ as noted

Signature of Veterinarian ~~Employer~~

12/29/16
Date

Return directly to: Ath. Matt Tompath - Executive Director
Department of Agriculture, Trade and Consumer Protection (DATCP)
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911
Madison, WI 53718-8911



Wisconsin Department of Agriculture, Trade and Consumer Protection
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4353

AFFIDAVIT OF A LICENSED VETERINARIAN EMPLOYER

Form must be completed for those applicants for veterinary technician certification who have NOT completed a 4-semester course in veterinary technology. (For additional affidavits, this form may be copied.)

Please type or print in ink.

I, Christina Poor, D.V.M., licensed in ~~WI~~ MA
(~~employer~~) (state)

License Number 5784 hereby attest that Marcia Motta
(applicant)

has ~~been employed by me~~ ^{volunteered alongside me,} from May 2011 to present 2014. I further
(month/day/year) (month/day/year)

certify that during this period of employment, 50% of applicant's time has been spent in practical field experience and the remainder in laboratory work, office procedures, and technical training.

(as noted)

↳ pertaining to Bay State Animal Cooperative

↳ through Massasoit Community College Vet. Tech program

↳ as noted

Signature of Veterinarian ~~Employer~~

12/29/16
Date

Return directly to: Ath. Matt Tompath - Executive Director
Department of Agriculture, Trade and Consumer Protection (DATCP)
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911
Madison, WI 53718-8911



Wisconsin Department of Agriculture, Trade and Consumer Protection
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4353

AFFIDAVIT OF A LICENSED VETERINARIAN EMPLOYER

Form must be completed for those applicants for veterinary technician certification who have NOT completed a 4-semester course in veterinary technology. (For additional affidavits, this form may be copied.)

Please type or print in ink.

I, Christina Poor, D.V.M., licensed in ~~5784~~ MA
(~~employer~~) (state)

License Number 5784 hereby attest that Marcia Motta
(applicant)

has ~~been employed by me~~ ^{volunteered alongside me,} from May 2011 to present 2014. I further
(month/day/year) (month/day/year)

certify that during this period of employment, 50% of applicant's time has been spent in practical field experience and the remainder in laboratory work, office procedures, and technical training.

(as noted)

↳ pertaining to Bay State Animal Cooperative

↳ through Massasoit Community College Vet. Tech program

↳ as noted

Signature of Veterinarian ~~Employer~~

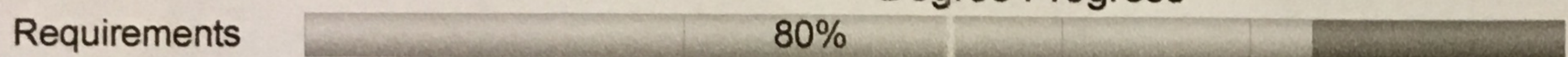
12/29/16
Date

Return directly to: Ath. Matt Tompath - Executive Director
Department of Agriculture, Trade and Consumer Protection (DATCP)
Veterinary Examining Board
2811 Agriculture Drive, PO Box 8911
Madison, WI 53718-8911

Massasoit DegreeWorks Audit

Student View AA7588YU as of 31DEC16 at 02:15			
Student	Motta, Marcia K	Major	Veterinary Technology
ID	V00267909	Current Academic Standing	Good Standing
Advisor		Overall GPA	3.550
Registration Holds			

Degree Progress



<input type="checkbox"/> Degree in Associate in Applied Science
--

- Minimum 2.0 Overall GPA Met
- Developmental Placement Requirements
- Major Requirements Still Needed: **See Major in Veterinary Technician section**

<input checked="" type="checkbox"/> Developmental Placement Requirements	Catalog Year: 2015-2016
	Major GPA: 0

- Developmental requirements are based on the highest placement score obtained regardless of the test date. Please see your advisor with any questions on placement.
- READING PLACEMENT: COLLEGE READY
 - WRITING PLACEMENT: ENGL 102
 - MATH PLACEMENT: MATH 223

<input type="checkbox"/> Major in Veterinary Technician	Catalog Year: 2015-2016	Credits Required: 65
	Major GPA: 3.55	Credits Applied: 50.5

Unmet conditions for this set of requirements: A minimum of 20 classes and 65 credits is required.
 Students must receive a C- or higher in all courses in this program. Students receiving a grade below a C- in any of the program courses will not be allowed to continue in the program.

<input checked="" type="checkbox"/> Vertebrate Anat & Phys I	BIOL 205	Vertebrate A&P I	A-	4	Fall 2015
<input checked="" type="checkbox"/> Vertebrate Anat & Phys II	BIOL 206	Vertebrate A&P II	A	4	Spring 2016
<input checked="" type="checkbox"/> General Chemistry I	CHEM 151	Gen Chemistry I	T	4	Fall 2015
	Satisfied by	CH11 - General Chemistry - University of Maine			
<input checked="" type="checkbox"/> English Composition I	ENGL 101	English Comp I	T	3	Fall 2015
	Satisfied by	EH1 - College Composition - University of Maine			
<input checked="" type="checkbox"/> English Composition II	ENGL 102	English Comp II	A	3	Spring 2016
<input checked="" type="checkbox"/> College Algebra or higher	MATH 217	Precalculus	T	4	Fall 2015
	Satisfied by	MS22 - Algebra Trig Pre-calc - University of Maine			
<input checked="" type="checkbox"/> Intro Philosophy or General Psychology	PHIL 101	Intro Philosophy	T	3	Fall 2015
	Satisfied by	T240 - Recent Moral Issues - Emmanuel College			
<input checked="" type="checkbox"/> Intro to Veterinary Technology	VTSC 101	Intro to Vet Tech	A	3	Fall 2015
<input checked="" type="checkbox"/> Veterinary Management	VT3C 201	Vet Management	A	3	Spring 2016
<input checked="" type="checkbox"/> Veterinary Clinical Methods I	VT3C 211	Clinical Method I	A	4	Spring 2016
<input checked="" type="checkbox"/> Veterinary Clinical Methods II	VTSC 212	Clinical Methods II	B	4	Fall 2016

<input checked="" type="checkbox"/>	Internship I	VTSC 221A	Internship I	C	1.5	Sum I 2016
<input type="checkbox"/>	Internship II	Still Needed:	1 Class in VTSC 222* or 222A			
<input checked="" type="checkbox"/>	Veterinary Imaging	VTSC 224	Veterinary Imaging	B	3	Fall 2016
<input checked="" type="checkbox"/>	Veterinary Pharmacology	VTSC 226	Vet Pharmacology	A-	3	Fall 2016
<input checked="" type="checkbox"/>	Vet Microbiology & Parasitology	VTSC 232	Vet Microbiology	B	4	Fall 2016
<input type="checkbox"/>	Large Animal Medicine & Management	Still Needed:	1 Class in VTSC 235*			
<input type="checkbox"/>	Lab Animals & Exotics	Still Needed:	1 Class in VTSC 236*			
<input type="checkbox"/>	Veterinary Pathology	Still Needed:	1 Class in VTSC 238*			
<input type="checkbox"/>	Veterinary Anesthesia & Surgery	Still Needed:	1 Class in VTSC 240*			

Not Applied to Major(s)			Credits Applied: 21	Classes Applied: 6
BIOL 121	Biological Prin	T	4	Fall 2015
Satisfied by: BIO1 - Basic Biology - University of Maine				
ENGL 214	Amer Literature II	T	3	Fall 2015
Satisfied by: H202 - Major American Writers - Emmanuel College				
MATH 221	Calculus I	T	4	Fall 2015
Satisfied by: Q101 - Calculus I - Emmanuel College				
MATH 222	Calculus II	T	4	Fall 2015
Satisfied by: Q102 - Calculus II - Emmanuel College				
MLSP 101	Begin Spanish I	T	3	Fall 2015
Satisfied by: N101 - Beginning Spanish - Emmanuel College				
MLSP 102	Begin Spanish II	T	3	Fall 2015
Satisfied by: N102 - Beginning Spanish II - Emmanuel College				

Legend

<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Complete except for classes in-progress	(T) Transfer Class
<input type="checkbox"/> Not Complete	<input type="checkbox"/> Nearly complete - see advisor	@ Any course number

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of your degree or certificate program. This audit is not your academic transcript, and it is not official notification of completion of your requirements.

VETERINARY HOUSE CALL SERVICE

**DR. JUDITH STANKIEWICZ
VETERINARIAN**

December 29, 2016

593 TURNPIKE ST. SOUTH EASTON, MA 02375
(508) 230-5991

Dear Member of the Wisconsin Veterinary Examining Board,

Marcia Motta has, under my direction, since 2004, completed the following veterinary technician tasks associated with animals for the Bay State Animal Cooperative as it's volunteer founder/president.

These tasks include the following; sub Q fluids, wound care, medication administration; oral, topical, IM/Sub Q, distemper/feline leukemia vaccines as needed, de-worming protocols, (prophylactic and after diagnosis), wound care, oral medications, ophthalmic medications, ring-worm treatments, special diet implementation and flea treatments, and bandage care.

Additionally, I worked closely with Marcia in my role as the adoption center veterinarian for the Petsmart store in Brockton, Mass from April of 2004 until the organization's departure in 2010. I examined each cat residing at the center and Marcia provided the veterinary technician related services as needed.

This included but is not limited to the following basic preventive and prophylactic care; ear cleaning, blood tests for FIV/Felv/HW, fungal cultures for ring worm suspicions, medication administration; oral, topical, prophylactic deworming protocols, socialization, restraint, microchip implantation, record keeping, state/fed regulations, distemper vaccines as required, restraining for blood draws, nail clipping, and implementation of special diets, as required.

I continue to assist the organization with rescue cats and any time any veterinarian technician related services are needed Marcia is the person who completes them.

As you can see, over the past 12+ years I have worked closely with Marcia to provide care for the organization's cats and she has implemented all tasks that a veterinary technician can complete as directed by myself. The exact number of hours are difficult to calculate as the care of fostered cats, adoptable cats and continuous rescues vary day to day, week to week, month to month. For volunteers like Marcia the hours of care and support for multiple animals are many.

I hope this summary of Marcia's related experience can serve to meet the State of Wisconsin's on-the-job training requirement, enabling Marcia to sit for the VTNE.

Dr Judith Stankiewicz

December 30, 2016

Re: Marcia Sullivan Motta

To Whom It May Concern:

Marcia Sullivan Motta, worked full-time at MSPCA-Angell Memorial Animal Hospital as a clinic attendant (in what was then called the clinic department), pharmacy assistant, and kennel attendant. Marcia was employed at MSPCA-Angell from July 2, 1984 to January 30, 1986.

During this time period her tasks included but were not limited to; running fecal analyses, taking temperatures, nail clipping, venipuncture, restraining for a variety of animals, assisting with wound and bandage care, administrating preventive medications (flea treatments, ear mite treatment), dispensing, ordering medications, and documenting such (under the supervision of the licensed pharmacist), greeting clients for appointments and discharges, in-hospital cleaning, feeding and supervision of the animals in the daily wards, and assisting interns, residents and veterinary specialists with restraint for physical exams as needed.

If you should need additional information, please feel free to contact me at smenon@mspca.org.

Very truly yours,



Sanjay Menon
HR Generalist/ Admin Assistant

December 22, 2016

To whom this may concern:

I am writing this to provide additional explanation regarding Marcia Motta's practical veterinary technician experience through Bay State Animal Cooperative. I acted as one of the veterinarians overseeing care to the rescue felines at this organization from August 2014 until March 2016. During this time, I had worked with Marcia directly while caring for several foster cats and cats at the Petco adoption center and I can validate the extensive experience she has gained. Through this organization she has cared for a minimum of 15-20 cats daily, some of which have required daily medications long term due to chronic illnesses. She has completed many technical tasks under my instruction including but not limited to administering subcutaneous fluids, IM injections, oral medications, vaccinations, providing wound care, carrying out blood collection, and running snap FELV/FIV tests. Administratively, she has had to maintain medical records, organize adoptions for rescued animals, and order and safely store vaccines, test kits, and anthelmintic drugs. She has overseen the daily care of rescue cats including implementing appropriate diets. Her volunteer veterinary technician experience may be considered part time; however, the work she has done as a foster/caretaker is full time. Please do not hesitate to contact me with any questions at 508-668-5088.

Sincerely,

A handwritten signature in blue ink that reads "Meredith Peyser". The signature is written in a cursive style with a mix of blue and purple ink.

Meredith Peyser, DVM

The Commonwealth of Massachusetts

UNITED STATES OF AMERICA

COPY OF RECORD OF MARRIAGE

.....Town.....of.....Raynham.....

I, the undersigned, hereby certify that I am clerk of the ...Town.. of ...Raynham.....
that as such I have custody of the records of the marriages required by law to be kept in my office; that among such records is
one relating to the marriage of

..... Ronald J. Motta and Marcia K. Sullivan
..... Same and Motta
SURNAME AFTER MARRIAGE SURNAME AFTER MARRIAGE

and that the following is a true copy of so much of said record as relates to said marriage namely;

Date of Marriage.... September 30, 1989.....

Place of Marriage Borderland State Park, Easton, Mass.....

GROOM

Present Name, ... Ronald J. Motta
Surname to be used
after marriage, Same
Date of Birth:
Age, [REDACTED]-62 Color
Residence [REDACTED] Raynham, Ma.
Number of Marriage 1st
Widowed or divorced -
Occupation, Student
Birthplace: ... Boston, Massachusetts
Name of
Father Egidio F. Motta
Name of
Mother (Maiden) ... Ruth David

BRIDE

Present Name, Marcia K. Sullivan.....
Surname to be used
after marriage, Motta
Date of Birth:
Age, [REDACTED]-64 Color
Residence [REDACTED] Raynham, Ma.
Number of Marriage 2nd
Widowed or divorced... Divorced
Occupation, ... Chemist
Birthplace: Plymouth, New Hampshire
Name of
Father ... Timothy R. Mahurin
Name of
Mother (Maiden) .. Denise I. Charron

Name, residence and official station of person by whom married: ... Marion L. Fottler,
..... 18 Fremont Street, Taunton, Massachusetts; Justice of the Peace

Date of Record October 4, 1989.....

And I do hereby certify that the foregoing is a true copy from said records.

Witness my hand and seal of said Town.. of Raynham.....

on this 16th day of October 19 89~

Year .. 1989
Vol. ... 3
Page .. 14
No. 64



Marcia J. Silva
Clerk

Tompach, Matthew C - DATCP

From: Tompach, Matthew C - DATCP
Sent: Monday, January 09, 2017 10:38 AM
To: 'Brittany Kirschbaum'
Subject: RE: Recognising overseas qualification

Brittany,

I do have your case on the agenda for the Jan 25 Board meeting.

Just to be clear, I do not believe the Board will be able to render a definite determination of your VTNE eligibility until you have completed your degree. Then members could review your completed educational degree transcripts once you provide them. However, I hope to be able to give you a sense of members' thinking after they review the material you have provided thus far.

Matthew Tompach
(608)224-5024
Matthew.Tompach@Wisconsin.gov

Please complete this [brief survey](#) to help us improve our customer service. Thank you for your feedback!

-----Original Message-----

From: Brittany Kirschbaum [<mailto:brittanykirschbaum@rocketmail.com>]
Sent: Wednesday, September 07, 2016 12:22 AM
To: DATCP VEB <datcpveb@wisconsin.gov>
Subject: Recognising overseas qualification

To whom this may concern,

Hello, my name is Brittany and I am a veterinary nursing student in the final months of my first year. I currently reside in New Zealand and plan to finish my diploma through the same polytech I'm with at the moment. I am a US citizen and a Wisconsin resident and my husband and I plan on moving back to the states next May to settle in permanently. What I am writing to ask is, what is the likelihood that my qualifications/diploma from New Zealand will transfer over in the US and actually allow me to work as a vet tech? The easiest way to contact me will be through email, but if you need to call me it's an international number [+64273238259](tel:+64273238259) If there is anything else I can help with, don't hesitate to contact me.

Thank you

Brittany
Sent from my iPhone

Academic Results

Brittany Simcock (1000033037)

Tuesday 29th of November 2016

2016 NZ2490 New Zealand Certificate in Animal Technology (Level 5)

Unit Code	Unit Name	Grade	Result
2490001	Animal Technology - Animal Health and Welfare	100	100%
2490002	Animal Technology - Animal Nutrition	100	100%
2490003	Animal Technology - Animal Production	100	100%
2490004	Animal Technology - Animal Husbandry	100	100%
2490005	Animal Technology - Animal Management	100	100%
2490006	Animal Technology - Animal Processing	100	100%
2490007	Animal Technology - Animal Welfare	100	100%
2490008	Animal Technology - Animal Health	100	100%
2490009	Animal Technology - Animal Nutrition	100	100%
2490010	Animal Technology - Animal Production	100	100%
2490011	Animal Technology - Animal Husbandry	100	100%
2490012	Animal Technology - Animal Management	100	100%
2490013	Animal Technology - Animal Processing	100	100%
2490014	Animal Technology - Animal Welfare	100	100%
2490015	Animal Technology - Animal Health	100	100%
2490016	Animal Technology - Animal Nutrition	100	100%
2490017	Animal Technology - Animal Production	100	100%
2490018	Animal Technology - Animal Husbandry	100	100%
2490019	Animal Technology - Animal Management	100	100%
2490020	Animal Technology - Animal Processing	100	100%
2490021	Animal Technology - Animal Welfare	100	100%
2490022	Animal Technology - Animal Health	100	100%
2490023	Animal Technology - Animal Nutrition	100	100%
2490024	Animal Technology - Animal Production	100	100%
2490025	Animal Technology - Animal Husbandry	100	100%
2490026	Animal Technology - Animal Management	100	100%
2490027	Animal Technology - Animal Processing	100	100%
2490028	Animal Technology - Animal Welfare	100	100%
2490029	Animal Technology - Animal Health	100	100%
2490030	Animal Technology - Animal Nutrition	100	100%
2490031	Animal Technology - Animal Production	100	100%
2490032	Animal Technology - Animal Husbandry	100	100%
2490033	Animal Technology - Animal Management	100	100%
2490034	Animal Technology - Animal Processing	100	100%
2490035	Animal Technology - Animal Welfare	100	100%
2490036	Animal Technology - Animal Health	100	100%
2490037	Animal Technology - Animal Nutrition	100	100%
2490038	Animal Technology - Animal Production	100	100%
2490039	Animal Technology - Animal Husbandry	100	100%
2490040	Animal Technology - Animal Management	100	100%
2490041	Animal Technology - Animal Processing	100	100%
2490042	Animal Technology - Animal Welfare	100	100%
2490043	Animal Technology - Animal Health	100	100%
2490044	Animal Technology - Animal Nutrition	100	100%
2490045	Animal Technology - Animal Production	100	100%
2490046	Animal Technology - Animal Husbandry	100	100%
2490047	Animal Technology - Animal Management	100	100%
2490048	Animal Technology - Animal Processing	100	100%
2490049	Animal Technology - Animal Welfare	100	100%
2490050	Animal Technology - Animal Health	100	100%
2490051	Animal Technology - Animal Nutrition	100	100%
2490052	Animal Technology - Animal Production	100	100%
2490053	Animal Technology - Animal Husbandry	100	100%
2490054	Animal Technology - Animal Management	100	100%
2490055	Animal Technology - Animal Processing	100	100%
2490056	Animal Technology - Animal Welfare	100	100%
2490057	Animal Technology - Animal Health	100	100%
2490058	Animal Technology - Animal Nutrition	100	100%
2490059	Animal Technology - Animal Production	100	100%
2490060	Animal Technology - Animal Husbandry	100	100%
2490061	Animal Technology - Animal Management	100	100%
2490062	Animal Technology - Animal Processing	100	100%
2490063	Animal Technology - Animal Welfare	100	100%
2490064	Animal Technology - Animal Health	100	100%
2490065	Animal Technology - Animal Nutrition	100	100%
2490066	Animal Technology - Animal Production	100	100%
2490067	Animal Technology - Animal Husbandry	100	100%
2490068	Animal Technology - Animal Management	100	100%
2490069	Animal Technology - Animal Processing	100	100%
2490070	Animal Technology - Animal Welfare	100	100%
2490071	Animal Technology - Animal Health	100	100%
2490072	Animal Technology - Animal Nutrition	100	100%
2490073	Animal Technology - Animal Production	100	100%
2490074	Animal Technology - Animal Husbandry	100	100%
2490075	Animal Technology - Animal Management	100	100%
2490076	Animal Technology - Animal Processing	100	100%
2490077	Animal Technology - Animal Welfare	100	100%
2490078	Animal Technology - Animal Health	100	100%
2490079	Animal Technology - Animal Nutrition	100	100%
2490080	Animal Technology - Animal Production	100	100%
2490081	Animal Technology - Animal Husbandry	100	100%
2490082	Animal Technology - Animal Management	100	100%
2490083	Animal Technology - Animal Processing	100	100%
2490084	Animal Technology - Animal Welfare	100	100%
2490085	Animal Technology - Animal Health	100	100%
2490086	Animal Technology - Animal Nutrition	100	100%
2490087	Animal Technology - Animal Production	100	100%
2490088	Animal Technology - Animal Husbandry	100	100%
2490089	Animal Technology - Animal Management	100	100%
2490090	Animal Technology - Animal Processing	100	100%
2490091	Animal Technology - Animal Welfare	100	100%
2490092	Animal Technology - Animal Health	100	100%
2490093	Animal Technology - Animal Nutrition	100	100%
2490094	Animal Technology - Animal Production	100	100%
2490095	Animal Technology - Animal Husbandry	100	100%
2490096	Animal Technology - Animal Management	100	100%
2490097	Animal Technology - Animal Processing	100	100%
2490098	Animal Technology - Animal Welfare	100	100%
2490099	Animal Technology - Animal Health	100	100%
2490100	Animal Technology - Animal Nutrition	100	100%

Course	Type	Title	Result	Achieved
AT501001	Course	Introduction to Veterinary Nursing Assistant	A	14/06/2016
	Assessment	Assessment 1 - Professionalism and Legislation	70	23/05/2016
	Assessment	Assessment 2 – Health & Safety and Hygiene Report	96.6	23/05/2016
	Assessment	Assessment 3 – Scenario Based Report	88.88	23/05/2016
AT502001	Course	Companion Animal Husbandry and Welfare	B+	14/06/2016
	Assessment	Assessment 1 – Welfare Report	72.50	16/11/2016
	Assessment	Assessment 2 – Cats or Dogs Project	75	16/11/2016
	Assessment	Assessment 3 – Rabbits or Caged Birds Project	80	16/11/2016
AT503001	Course	Operate within the Animal Health and Veterinary Services Interface		
	Assessment	Assessment 1 – Veterinary Client Interface Report	76.47	17/08/2016
	Assessment	Assessment 2 – Communication Report	80	17/08/2016
	Assessment	Assessment 3 – First Aid Report	95.55	17/08/2016
AT504001	Course	Routine Diagnostic and Imaging		
	Assessment	Assessment 1 – Imaging Report	90	25/11/2016
	Assessment	Assessment 2 – Laboratory Tests Report	86.66	28/11/2016
	Assessment	Assessment 3 – Diagnostic Samples Report	91.43	28/11/2016
AT505001	Course	Essentials of In-patient Care		
	Assessment	Assessment 1 – Information Sheets	100	25/11/2016
	Assessment	Assessment 2 – Pharmacology Assessment	70	25/11/2016
	Assessment	Assessment 3 – Scenarios	100	28/11/2016
AT506001	Course	Routine Surgery and Anaesthesia		
	Assessment	Assessment 1 – Anaesthetic Drugs Report	70	28/11/2016
	Assessment	Assessment 2 – Surgical and anaesthetic case scenarios	80	29/11/2016
AT507001	Course	Veterinary Nursing Assistant Practicum Part 1		
	Assessment	Assessment 1 – Industry verifications with reflection	94	28/11/2016
	Assessment	Assessment 3 – Critical evaluation and reflection	90	28/11/2016
	Assessment	Assessment 2 – Practical evidence (video/photographic/face to face) with reflection	89.6	28/11/2016
AT508001	Course	Veterinary Nursing Assistant Practicum Part 2		
	Assessment	Assessment 1 – Industry verifications with reflection	98.6	29/11/2016
	Assessment	Assessment 3 – Critical evaluation and reflection	80	29/11/2016
	Assessment	Assessment 2 – Practical evidence (video/photographic/face to face) with reflection	96.8	29/11/2016

NOTE : This is not an Official Academic Transcript. These results are provisional only and are officially confirmed by your School at the end of each semester and year. If you have any questions about these results, please contact your School Administrator.

1. VE 1 - Final Draft to amend Wis. Admin. Code § VE 1.02 (9), relating to the definition of veterinary medical surgery.

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Cheryl Daniels		2) Date When Request Submitted: January 10, 2017 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>									
3) Name of Board, Committee, Council, Sections: VEB											
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? VE 1 - Final Draft to amend Wis. Admin. Code § VE 1.02 (9), relating to the definition of veterinary medical surgery									
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:									
10) Describe the issue and action that should be addressed: The Board will consider final language for a proposed rule to modify ch.VE 1 (Authority and Definitions). The proposed rule broadens the definition of surgery by removing the limitation in s. VEB 1.02 (9), Wis. Adm. Code, to procedures that are only for therapeutic purposes, but also specifying additional procedures exempted from the definition.											
11) Authorization <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;">Cheryl Daniels</td> <td style="width: 40%; border-bottom: 1px solid black; text-align: right;">January 10, 2017</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Signature of person making this request</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Supervisor (if required)</td> <td style="border-bottom: 1px solid black; text-align: right;">Date</td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;">Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date</td> </tr> </table>				Cheryl Daniels	January 10, 2017	Signature of person making this request	Date	Supervisor (if required)	Date	Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date	
Cheryl Daniels	January 10, 2017										
Signature of person making this request	Date										
Supervisor (if required)	Date										
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date											
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.											



DATE: January 10, 2017
TO: Veterinary Examining Board (VEB)
FROM: Cheryl Furstace Daniels, VEB Legal Counsel
SUBJECT: VE 1 – Definition of veterinary medical surgery; Final Draft Rule
PRESENTED BY: Cheryl Furstace Daniels

REQUESTED ACTION:

At the January 25, 2017, VEB meeting, the VEB will consider final language for a proposed rule to modify ch. VE 1 (Authority and Definitions). The proposed rule broadens the definition of surgery by removing the limitation in s. VEB 1.02 (9), Wis. Adm. Code, to procedures that are only for therapeutic purposes, but also specifying additional procedures exempted from the definition.

The Board will need to consider several suggestions for additional exempted procedures, to be placed in the rule, made during the hearing process as follows:

- (e) Ear tag or tattoo placement intended to be used to identify an animal.
- (f) Sample collection via a cystocentesis procedure.
- (g) Placement of IV Catheters.
- (h) Placement of a retaining suture to prevent uterine prolapse reoccurrence.
- (i) Placement of sutures as part of non-surgical treatment of a displaced abomasum.
- (j) Implantation of embryos as part of a bovine embryo transfer procedure.

Particularly with (h), (i), and (j), however, is the question, beyond just exemption from the definition of surgery, whether each is a practice of veterinary medicine that requires the practice by, or under the supervision of, a licensed veterinarian, regardless of whether each is exempted from the definition of surgery. Please see the attached written comments on these issues for discussion at the Board meeting.

The Board has the authority to include any of the above provisions as an exemption to the proposed rule before final adoption. The other information that follows is a summary of the rule and procedures used in adopting the rule so far.

SUMMARY:

Background

VEB administers ch. 89, Stats., as well as the administrative rules in VE 1-10, Wis. Adm. Code, and in the administration of these statute and rules, VEB may issue administrative orders imposing discipline for unprofessional conduct related to the practice of veterinary medicine, including issuing an administrative warning to, or reprimanding, any person holding a veterinary medical license, or denying, revoking, suspending, limiting, the person's license, as specified by statute.

Currently, in s. VE 1.02 (9), Wis. Adm. Code, the definition of surgery, for veterinary medical practice, is limited to procedures that are for therapeutic purposes. This leaves uncertainty for the profession and the Board, as to whether surgeries for other purposes, including reproduction and cosmetic changes, are included. A change to the definition is important to clarify that surgical procedures are broader than for therapeutic purposes, only, but also specifying additional procedures not considered surgery. This will ensure all persons, who are subject to these rules, are on notice as to practice conduct falling within the Board's jurisdiction.

Rule Content

The proposed rule specifies any veterinary medical procedure, in which the skin or tissue of the patient is penetrated or severed, is considered veterinary surgery. The proposed rule also makes clear that certain procedures, including activities identified in s. 89.05(2), Stats., simple dental extractions that require minor manipulation and minimal elevation, giving injections, and subcutaneous insertion of a microchip intended to be used to identify an animal, are not included in the definition of surgery.

Analysis and Supporting Documents Used to Determine Effect on Small Business

Discussions with stakeholder groups were considered as to the effect of the proposed rule on small business. Comments from attendees at hearings were also carefully considered.

Effect on Small Business

This rule change is anticipated to have an effect on small business, as many veterinary practices that will be subject to this definition change, are small businesses. To the extent that the proposed rule will clarify what is included in the practice of veterinary medicine, this may have a positive impact in giving certainty to veterinarians concerning the regulation of surgery for reproductive, cosmetic and other purposes that do not fall clearly within the notion of "therapeutic".

Environmental Impact

This rule will have no environmental impact.

Summary of, and Comparison with Existing or Proposed Federal Statutes and Regulations

There are no federal regulations governing the practice of veterinary medical surgeries.

Comparison with Rules in Adjacent States

None of the surrounding states of Illinois, Indiana, Iowa, Michigan or Minnesota, have their own definition of surgery for the purpose of practicing veterinary medicine. Illinois does include animal reproductive services in the definition of the practice of veterinary medicine. Iowa does include cosmetic surgery in the practice of the veterinary medicine definition.

Public Hearing

On November 28, 2016, the VEB received a report from the Legislative Council Rules Clearinghouse. VEB staff has incorporated all the minor changes suggested in the report.

VEB staff held a public hearing on November 30, 2016 and held open the record for written comments until December 30, 2016. Speaking at the hearing were the following persons:

1. Dr. John Borzillo, DVM, of Central Wisconsin Ag Services, requesting certain additions to the exceptions written in the amended rule.
2. Dr. Gregg BeVier, DVM, of Buford, Georgia (does not hold a veterinary medicine license in Wisconsin), speaking in opposition of the new rule.
3. Attorney Jordan Lamb, on behalf of the Wisconsin Veterinary Medical Association, speaking in favor of the rule but also requested that the Board consider concerns of veterinarians practicing in large animal veterinary practice.

Registering for information only was Dr. Warren Wilson, DVM, of Sun Prairie, Wisconsin.

Written comments were received by the following persons:

1. Dr. Ron Biese, DVM, District 4 representative from the Northeast Wisconsin Veterinary Medical Association, speaking in favor of the new rule.
2. Dr. John Borzillo, DVM, of Central Wisconsin Ag Services, detailing concerns with the rule as amended.
3. Attorney Jordan Lamb, on behalf of the Wisconsin Veterinary Medical Association, writing in favor of the amendment.
4. Pat Klaeser, Director of Dairy Sales Region for Genex Cooperative, seeking clarification from the Board concerning as to whether certain procedures within the process of bovine embryo transfer are exempt from the definition of surgery.

Next Steps

If the Board and the Governor approve this rule, the Board will transmit the final rule to the Legislature for review by the appropriate legislative committees. If the Legislature takes no action to stop the rule, the Board Chair will sign the final rulemaking order and transmit it for publication.

November 30, 2016

VIA HAND DELIVERY

Ms. Cheryl Daniels, Board Legal Counsel
Veterinary Examining Board
Department of Agriculture, Trade and Consumer Protection
P.O. Box 8911
Madison, WI 53708-8911

RE: Wisconsin Veterinary Medical Association Comments in Support of
Proposed Changes to Wis. Admin. Code § VE 1.02 – CR 16-068

Dear Ms. Daniels:

On behalf of the Wisconsin Veterinary Medical Association (“WVMA”), I am writing to support the proposed changes to Wis. Admin. Code § VE 1.02 contained in CR 16-068 regarding the definition of veterinary medical surgery.

The WVMA had requested that the Veterinary Examining Board (“VEB”) clarify the definition of “surgery” in VE § 1.02(9) so that it would encompass all surgical procedures, including cosmetic and reproductive surgical procedures. This request was made because, under current law, the definition of “surgery” is limited to procedures for “therapeutic purposes.” See Wis. Admin. Code VE § 1.02(9) (2015). Therefore, the definition in current VE § 1.02(9) does not include surgical procedures that may be classified as “cosmetic” or “reproductive.” These could include procedures such as spaying and neutering, ear cropping, and reproductive medical procedures (*e.g.*, in vitro fertilization). However, we strongly believe that these procedures are veterinary surgery and should be regulated as such.

The proposed revisions to the definition of “surgery” in VE 1.02(9) will correct this confusion. We understand and further support the exemption of the activities identified in Wis. Stat. § 89.05(2), simple dental extractions, giving injections and the subcutaneous insertion of a microchip that is used to identify and animal from the definition of surgery in this rule revision.

Ms. Cheryl Daniels
November 30, 2016
Page 2

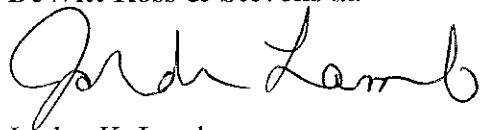
We note that the draft rule includes an exception from the definition of surgery for the “[s]ubcutaneous insertion of a microchip intended to be used to identify an animal.” This is an important exclusion that we support. However, we further request that the VEB ensure that other mechanisms used to identify animals, including tattooing or the insertion of ear tags, is either excluded under this rule or is determined to fall under the provisions of Wis. Stat. § 89.05(2) related to branding animals.

In summary, we believe that the proposed amendment to VE 1.02 will bring much needed clarity and regulatory certainty to Wisconsin veterinarians.

Thank you for your consideration. If you have any questions, please contact me directly at (608) 252-9358 or jkl@dewittross.com.

Very truly yours,

DeWitt Ross & Stevens s.c.



Jordan K. Lamb

JKL;jkl

cc. Ms. Kim Brown Pokorny, Executive Director, WVMA (*via email only*)

Testimony for Dr. John Borzillo, DVM, Central Wisconsin Ag Services
Veterinary Examining Board Hearing
Proposed Rulemaking Relating to the Definition of Veterinary Medical Surgery
November 30, 2016

Good afternoon. My name is Dr. John Borzillo and I am a licensed veterinarian with Central Wisconsin Ag Services, a veterinary practice headquartered in Alma Center, Wisconsin. Central Wisconsin Ag Services or "CWAS" employs three full-time veterinarians and provides large animal veterinary services to 75 customers and approximately 55,000 animals. Our practice has a geographical reach of Trempealeau County to the West and Kewaunee County to the East. CWAS prides itself on its relationship with its customers and I, along with my colleagues, see ourselves as essential *partners* in ensuring the *health* of the animals on each and every farm operation that we provide veterinary services to.

I'm here today, on behalf of CWAS, to voice our concerns regarding the proposed rulemaking to expand the definition of veterinary medical surgery. I have brought a copy of my testimony that I will leave with the Hearing Examiner. I will offer comments on the revised definition of "surgery" and the need for additional clarity regarding intravenous injections. In addition, I will comment on other practices that have not yet been addressed by the VEB that should be specifically excluded from the definition of the practice of veterinary medicine. Above all, my comments are focused on the health and welfare of the animals that I and my colleagues see each and every day. To that end, I firmly believe that VEB's regulations need to be updated to reflect the modern dairy industry, with a more direct focus on animal health/welfare and the safety of our food supply.

Currently, in s. VE 1.02(9), Wis. Admin. Code, the definition of "surgery" for veterinary medical practice is limited to procedures that are for therapeutic purposes. The VEB's position is that by referencing "therapeutic purposes" there is some uncertainty regarding surgeries for other purposes, including for reproduction and cosmetic changes. The proposed rule would strike the term "therapeutic" and specify that any veterinary medical procedure in which the skin or tissue of the patient is penetrated or severed is considered a "surgery" and, as a result, would need to be performed by a licensed veterinarian unless specifically exempted. One such exemption makes clear that giving an injection does not qualify as a "surgery."

CWAS is concerned the proposed rulemaking would broaden the definition of "surgery" to potentially incorporate techniques that dairy farm owners and operators, non-veterinarians, perform on a daily basis statewide. For example, farm owners and operators who are non-veterinarians will often manage the reduction of a uterine prolapse and, at the end of that procedure, place a retaining suture to ensure the prolapse does not reoccur. The proposed rulemaking would make the placement of a retaining suture the improper practice of veterinary medicine if done by a non-veterinarian. However, the most important thing is that the animal's health and welfare is immediately addressed and that often means the best thing for the animal is that on-site herd manager reduce the uterine prolapse and place the retaining suture. It is critical that the VEB's rulemaking make the health/welfare of animals a top priority and the proposed revisions could have the unintended consequence of having the opposite impact.

Similarly, the VEB's background memo provides no details regarding the types of reproductive and cosmetic change surgeries that are occurring without veterinary oversight, nor is there any indication that these actions are occurring with any frequency. Moreover, there is no information that the lack of clarity regarding the definition of "surgery" has resulted in any negative impact to the health and/or wellness of animals. It would appear this is a solution in search of a problem.

Since the VEB has decided to pursue this rulemaking effort, I would like to comment on the lack of clarity surrounding an "exemption" to the definition of "surgery." It is common for farm owners and operators to intravenously administer medication to their animals. It is not clear from the exemption for "giving injections" in the proposed VE 1.02(9)(c) that the term "injection" would include those injections given intravenously via indwelling intravenous (IV) catheter. Because the placement of an IV catheter may be considered a "surgical implant", it should be clear that placement of an IV catheter can be performed by non-veterinarians. Therefore, I would recommend that the proposed VE 1.02(9)(c) be modified to clearly exempt the placement of an IV catheter in addition to intravenous administration of medication from the definition of a "surgery."

Regarding the bigger issue of animal health and welfare, the proposed rulemaking misses the mark on updating the definition of the practice of veterinary medicine to exclude practices that are performed by non-veterinarians and that *really* matter to the health and wellness of animals.

For example, farm owners and managers should have the ability to utilize their own ultrasound equipment and perform pregnancy and reproductive health ultrasounds on their own herd. This practice should clearly be excluded from the definition of the "practice of veterinary medicine." A veterinary degree is not necessary to safely perform an ultrasound, nor is a veterinary degree necessary to interpret all ultrasound images. It is to an animal's benefit to have regular ultrasound check-ups and routine ultrasound examinations are much more economically feasible if done by a trained herd manager or herd reproduction specialist. Any resistance to the idea of allowing farm owners and managers to perform ultrasounds on their own herd is purely protectionist in nature. I firmly believe that the veterinary profession should be more focused on providing value to its clients instead of figuring out ways to restrict their clients from performing procedures like an ultrasound examination.

Another example of a procedure that many farm owners and managers perform on animals in their own herd is a "toggle procedure." This procedure, which could either be a "roll and toggle" or a "roll and tack", is used to address a displaced abomasum with only two stitches inserted through a cow's abdominal cavity. Herdsmen and women throughout the country are doing this procedure without veterinary oversight and the procedure should be excluded from the definition of a "surgery." I would much rather be in the position of teaching someone how to correctly perform a toggle procedure, than be forced to ignore the fact that these practices are being performed by non-veterinarians in order to avoid any sort of regulatory enforcement issue.

It is shortsighted for the VEB to expand the definition of the "practice of veterinary medicine", thereby including more and more procedures that require veterinary involvement, without a specific animal health/welfare rationale. Proceeding down this path could result in reduced

timeliness of veterinary care (due to an increase in the need for veterinarians to perform activities that fit within an expanded definition of veterinary care), an increase in costs to the farm community and an overall reduction in animal health/welfare. Again, I would rather be in a position to partner with my clients so they are in the best position to address their herd's health and welfare themselves, rather than having to ignore the practices that are being performed by non-veterinarians without the knowledge, oversight and guidance of a licensed veterinarian. Wisconsin's veterinary profession should be focused on protecting animal health and the safety the food supply – and less focused on overly protectionist regulations intended to advance the veterinary industry's business interests at the cost of providing service and value to its customers. To that end, I would ask that VEB consider the necessary statutory amendments and/or rulemaking that would add specific exemptions to the definition of the “practice of veterinary medicine” so farm owners and managers are able to clearly perform practices such as the ones identified above without the risk of regulatory enforcement.

Daniels, Cheryl F - DATCP

From: Pat Klaeser <pklaeser@crinet.com>
Sent: Tuesday, November 29, 2016 2:58 PM
To: Daniels, Cheryl F - DATCP
Cc: DATCP VEB; Tompach, Matthew C - DATCP
Subject: RE: bovine embryo transfer

Hi Cheryl and Matthew,

Thank you very much for your response. We would be interested in having the Board discuss this issue for clarification at their next meeting. We are especially interested if a non-veterinarian can do only the embryo transfer part into the recipient as stated in the last sentence of the quoted definition of embryo transfer. "The media recovered from the uterine horns is searched for ova and those deemed viable are inserted into the recipient cow in a procedure similar to artificial insemination."

Thank you,

Pat Klaeser
Director of Dairy Sales Region
Genex Cooperative
715-584-3777

From: Daniels, Cheryl F - DATCP [mailto:Cheryl.Daniels@wisconsin.gov]
Sent: Wednesday, November 23, 2016 10:09 AM
To: Pat Klaeser
Cc: DATCP VEB; Tompach, Matthew C - DATCP
Subject: RE: bovine embryo transfer

Mr. Klaeser,

The question you posed below was referred to me. While no veterinary license is needed to perform artificial insemination, pursuant to Wis. Stat. s. 89.05(2) (a), bovine embryo transfer is a segmented process involving various procedures that occur over several days, and may include artificial insemination, but is more than artificial insemination. As I understand it, the following describes the procedure:

"Embryo transfer is a procedure whereby an embryo is removed from a donor cow and placed in the uterus of a recipient cow for the duration of gestation. The procedure is commenced by administering hormones to the donor cow to induce "superovulation" whereupon the animal is usually artificially bred. Approximately seven to ten days later, the transfer takes place by administering an epidural anesthesia to the donor cow and removing the fertilized ova by a manual procedure of directing a catheter through the cervix into the uterine horn. Several doses of small amounts of nutrient media are placed into the uterine horn and then pulled out by either suction with a syringe or gravity flow. The media recovered from the uterine horns is searched for ova and those deemed viable are inserted into the recipient cow in a procedure similar to artificial insemination."

Given these complex issues, this is a question that is usually sent to the Board for discussion at its next meeting. The next meeting is scheduled for Wednesday, January 25, 2017. I have VEB Executive Director Matthew Tompach on this e-mail, who can place this on the Board agenda for the next meeting.

However, complicating this question is that the Board currently has one of its rules, Wis. Admin. Code s. VE 1.02(9), the definition of surgery, on track for amendment. The current rule states the following:

“Surgery” means any procedure in which the skin or tissue of the patient is penetrated, pierced or severed for therapeutic purposes, except for activities identified in s. 89.05(2). Surgery does not include giving injections or simple dental extractions that require minor manipulation and minimal elevation.

Right now, the proposed rule out for public hearing is as follows:

(9) “Surgery” means any procedure in which the skin or tissue of the patient is penetrated or severed for therapeutic purposes, except for the following activities identified in s. 89.05(2). ~~Surgery does not include giving injections or simple dental extractions that require minor manipulation and minimal elevation.:~~

(a) Activities identified in s. 89.05(2), Stats.

(b) Simple dental extractions that require minor manipulation and minimal elevation,

(c) Giving injections.

(d) Subcutaneous insertion of a microchip intended to be used to identify an animal.

If you believe this issue should be considered by the Board as part of this change in the definition of surgery, you have a couple of opportunities to comment:

Public Hearing date:

Wednesday, November 30, 2016

3:00 p.m. – 7:00 p.m.

Prairie Oak State Office Building

The Board Room, Room 106

8911 Agriculture Drive, Madison, WI 53718

Written comments related to this this rule may be submitted until December 30, 2016 and directed to:

Cheryl Daniels, Board Legal Counsel

Veterinary Examining Board

P.O. Box 8911

Madison, WI 53708-8911

Telephone: (608) 224-5026

E-Mail: Cheryl.Daniels@wisconsin.gov

Cheryl Furstace Daniels

Assistant Legal Counsel

Department of Agriculture, Trade and Consumer Protection

Veterinary Examining Board Counsel

Livestock Facility Siting Review Board Counsel

2811 Agriculture Drive, PO Box 8911

Madison, WI 53708-8911

608-224-5026

From: DATCP VEB

Sent: Tuesday, November 22, 2016 2:42 PM

To: Daniels, Cheryl F - DATCP

Subject: FW: bovine embryo transfer

Good Afternoon Cheryl,
Can you please answer the below question?
Thank you so much!

Sally A.S. Ballweg

License/Permit Program Associate

Veterinary Examining Board

Wisconsin Department of Agriculture Trade and

Consumer Protection

2811 Agriculture Dr

Madison WI 53718

www.datcp.wi.gov /Licenses /Veterinary Examining Board

From: Pat Klaeser [<mailto:pklaeser@crinet.com>]

Sent: Tuesday, November 22, 2016 2:36 PM

To: DATCP VEB <datcpveb@wisconsin.gov>

Subject: bovine embryo transfer

Good afternoon,

Could you please tell me if a non-veterinarian is able to do bovine embryo transfer work in your WI?

Thank you,

Pat Klaeser

Director of Dairy Sales Region

Genex Cooperative

715-584-3777

**PROPOSED ORDER
OF THE WISCONSIN VETERINARY EXAMINING BOARD
ADOPTING RULES**

- 1 The Wisconsin veterinary examining board hereby proposes the following rule *to amend* VE 1.02
- 2 (9); *relating to* the definition of veterinary medical surgery, and affecting small business.

Analysis Prepared by the Veterinary Examining Board

The Wisconsin Veterinary Examining Board (VEB) proposes a rule revision for ch. VE 1, Wis. Adm. Code, to broaden the definition of surgery removing the limitation in s. VE 1.02 (9), Wis. Adm. Code, to procedures that are for therapeutic purposes, and also specifying additional procedures exempted from the definition.

Statutes Interpreted

Statute Interpreted: ss. 89.02 (6) and 89.05 (1), Stats.

Statutory Authority

Statutory Authority: s. 89.03 (1) and 227.11, Stats.

Explanation of Statutory Authority

VEB has specific authority, under the provisions cited above, to adopt rules establishing the scope of practice permitted for veterinarians

Related Statutes and Rules

VEB administers ch. 89, Stats., as well as the administrative rules in VE 1-10, Wis. Adm. Code, and in the administration of these statute and rules, VEB may issue administrative orders imposing discipline for unprofessional conduct related to the practice of veterinary medicine, including issuing an administrative warning to, or reprimanding, any person holding a veterinary medical license, or denying, revoking, suspending, limiting, the person's license, as specified by statute.

Plain Language Analysis

Currently, in s. VE 1.02 (9), Wis. Adm. Code, the definition of surgery, for veterinary medical practice, is limited to procedures that are for therapeutic purposes. This leaves uncertainty for the profession and the VEB, as to whether surgeries for other purposes, including reproduction and cosmetic changes, are included. A change to the definition is important to clarify that surgical procedures are broader than for therapeutic purposes, only, but also specifying additional procedures not considered surgery. This will ensure all persons, who are subject to these rules, are on notice as to practice conduct falling within the VEB's jurisdiction.

Summary of, and Comparison with Existing or Proposed Federal Statutes and Regulations

There are no federal regulations governing the practice of veterinary medical surgeries.

Comparison with Rules in Adjacent States

None of the surrounding states of Illinois, Indiana, Iowa, Michigan or Minnesota, have their own definition of surgery for the purpose of practicing veterinary medicine. Illinois does include animal reproductive services in the definition of the practice of veterinary medicine. Iowa does include cosmetic surgery in the practice of the veterinary medicine definition.

Summary of Factual Data and Analytical Methodologies

This rule was developed after consultation with veterinary medical groups and looking at other state rules related to veterinary surgery.

Analysis and Supporting Documents Used to Determine Effect on Small Business

Discussions with stakeholder groups were considered as to the effect of the proposed rule on small business. Comments from attendees at hearings were also carefully considered.

Effect on Small Business

This rule change is anticipated to have an effect on small business, as many veterinary practices that will be subject to this definition change, are small businesses. To the extent that the proposed rule will clarify what is included in the practice of veterinary medicine, this may have a positive impact in giving certainty to veterinarians concerning the regulation of surgery for reproductive, cosmetic and other purposes that do not fall clearly within the notion of "therapeutic".

This rule will not have a significant adverse economic effect on "small business" so it is not subject to the delayed "small business" effective date provided in s. 227.22(2) (e), Stats.

VEB Contact

Cheryl Daniels, Board Counsel
Veterinary Examining Board
c/o Department of Agriculture, Trade and Consumer Protection
P.O. Box 8911
Madison, WI 53708-8911
Telephone: (608) 224-5026 E-Mail: Cheryl.Daniels@Wisconsin.gov

Where and When Comments May Be Submitted

Questions and comments related to this this rule may be directed to:

Kelly Monaghan, Office Management Specialist
Office of the Secretary
Department of Agriculture, Trade and Consumer Protection
P.O. Box 8911
Madison, WI 53708-8911
Telephone: (608) 224-5023
E-Mail: Kelly.Monaghan@Wisconsin.gov

Rule comments will be accepted up to two weeks after the last public hearing is held on this rule. Hearing dates will be scheduled after this rule is approved by the Veterinary Examining Board.

-
- 1 **SECTION 1.** VE 1.02(9) is amended to read:
- 2 **(9)** “Surgery” means any procedure in which the skin or tissue of the patient is penetrated
- 3 or severed ~~for therapeutic purposes, except for~~ but does not include any of the following activities
- 4 ~~identified in s. 89.05 (2). Surgery does not include giving injections or simple dental extractions~~
- 5 ~~that require minor manipulation and minimal elevation.;~~
- 6 (a) Activities identified in s. 89.05(2) (a) and (b), Stats.
- 7 (b) Simple dental extractions that require minor manipulation and minimal elevation.
- 8 (c) Administration of injections, including local and general anesthesia.
- 9 (d) Subcutaneous insertion of a microchip intended to be used to identify an animal.

1 **SECTION 2. EFFECTIVE DATE AND INITIAL APPLICABILITY.** This rule takes effect on
2 the first day of the month following publication in the Wisconsin administrative register, as
3 provided under s. 227.22(2)(intro.).

4

Dated this _____ day of _____, 2017.

VETERINARY EXAMINING BOARD

By _____
Member of the Board

Rendering of Veterinary Services by non-Veterinarian Employees

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dr. Wisely, member, Veterinary Examining Board		2) Date When Request Submitted: December 8, 2016 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: Jan. 25, 2017	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Animal Ownership in Partnership	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Under current law, owners may treat their own animals. What is the legal status of treatment for animals that are owned in partnership? Can a non-veterinarian accept money for rendering veterinary services for their employer?			
11) Authorization			
Dr. Neil Wiseley		December 8, 2016	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Bovine Embryo Transfer

**State of Wisconsin
Department of Agriculture, Trade and Consumer Protection**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Matt Tompach		2) Date When Request Submitted: November 23, 2016 <small>Items will be considered late if submitted after 12:00 p.m. on the deadline date.</small>	
3) Name of Board, Committee, Council, Sections: VEB			
4) Meeting Date: January 25, 2017	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Bovine Embryo Transfer	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session	8) Is an appearance before the Board being scheduled? <input type="checkbox"/> Yes (Fill out Board Appearance Request) <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: Constituent inquiry regarding whether a non-veterinarian is able to do bovine embryo transfer work in Wisconsin.			
11) Authorization			
Matt Tompach		January 9, 2017	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Executive Director. 3. If necessary, provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

Tompach, Matthew C - DATCP

From: Tompach, Matthew C - DATCP
Sent: Monday, January 09, 2017 11:11 AM
To: Tompach, Matthew C - DATCP
Subject: FW: bovine embryo transfer

From: Pat Klaeser [mailto:pklaeser@crinet.com]
Sent: Tuesday, November 29, 2016 2:58 PM
To: Daniels, Cheryl F - DATCP <Cheryl.Daniels@wisconsin.gov>
Cc: DATCP VEB <datcpveb@wisconsin.gov>; Tompach, Matthew C - DATCP <Matthew.Tompach@wisconsin.gov>
Subject: RE: bovine embryo transfer

Hi Cheryl and Matthew,

Thank you very much for your response. We would be interested in having the Board discuss this issue for clarification at their next meeting. We are especially interested if a non-veterinarian can do **only** the embryo transfer part **into the recipient** as stated in the last sentence of the quoted definition of embryo transfer. "The media recovered from the uterine horns is searched for ova and those deemed viable are **inserted into the recipient cow in a procedure similar to artificial insemination.**"

Thank you,

Pat Klaeser
Director of Dairy Sales Region
Genex Cooperative
715-584-3777

From: Daniels, Cheryl F - DATCP [mailto:Cheryl.Daniels@wisconsin.gov]
Sent: Wednesday, November 23, 2016 10:09 AM
To: Pat Klaeser
Cc: DATCP VEB; Tompach, Matthew C - DATCP
Subject: RE: bovine embryo transfer

Mr. Klaeser,

The question you posed below was referred to me. While no veterinary license is needed to perform artificial insemination, pursuant to Wis. Stat. s. 89.05(2) (a), bovine embryo transfer is a segmented process involving various procedures that occur over several days, and may include artificial insemination, but is more than artificial insemination. As I understand it, the following describes the procedure:

"Embryo transfer is a procedure whereby an embryo is removed from a donor cow and placed in the uterus of a recipient cow for the duration of gestation. The procedure is commenced by administering hormones to the donor cow to induce "superovulation" whereupon the animal is usually artificially bred. Approximately seven to ten days later, the transfer takes place by administering an epidural anesthesia to the donor cow and removing the fertilized ova by a manual procedure of directing a catheter through the cervix into the uterine horn. Several doses of small amounts of nutrient media are placed into the uterine horn and then pulled out by either suction with a syringe or gravity flow. The media recovered from the uterine horns is searched for ova and those deemed viable are inserted into the recipient cow in a procedure similar to artificial insemination."

Given these complex issues, this is a question that is usually sent to the Board for discussion at its next meeting. The next meeting is scheduled for Wednesday, January 25, 2017. I have VEB Executive Director Matthew Tompach on this e-mail, who can place this on the Board agenda for the next meeting.

However, complicating this question is that the Board currently has one of its rules, Wis. Admin. Code s. VE 1.02(9), the definition of surgery, on track for amendment. The current rule states the following:

“Surgery” means any procedure in which the skin or tissue of the patient is penetrated, pierced or severed for therapeutic purposes, except for activities identified in s. 89.05(2). Surgery does not include giving injections or simple dental extractions that require minor manipulation and minimal elevation.

Right now, the proposed rule out for public hearing is as follows:

(9) “Surgery” means any procedure in which the skin or tissue of the patient is penetrated or severed for therapeutic purposes, except for the following activities identified in s. 89.05(2). Surgery does not include giving injections or simple dental extractions that require minor manipulation and minimal elevation.:

(a) Activities identified in s. 89.05(2), Stats.

(b) Simple dental extractions that require minor manipulation and minimal elevation,

(c) Giving injections.

(d) Subcutaneous insertion of a microchip intended to be used to identify an animal.

If you believe this issue should be considered by the Board as part of this change in the definition of surgery, you have a couple of opportunities to comment:

Public Hearing date:

Wednesday, November 30, 2016

3:00 p.m. – 7:00 p.m.

Prairie Oak State Office Building

The Board Room, Room 106

8911 Agriculture Drive, Madison, WI 53718

Written comments related to this rule may be submitted until December 30, 2016 and directed to:

Cheryl Daniels, Board Legal Counsel

Veterinary Examining Board

P.O. Box 8911

Madison, WI 53708-8911

Telephone: (608) 224-5026

E-Mail: Cheryl.Daniels@wisconsin.gov

Cheryl Furstace Daniels

Assistant Legal Counsel

Department of Agriculture, Trade and Consumer Protection

Veterinary Examining Board Counsel

Livestock Facility Siting Review Board Counsel

2811 Agriculture Drive, PO Box 8911

Madison, WI 53708-8911

608-224-5026

From: Pat Klaeser [<mailto:pklaeser@crinet.com>]

Sent: Tuesday, November 22, 2016 2:36 PM

To: DATCP VEB <datcpveb@wisconsin.gov>

Subject: bovine embryo transfer

Good afternoon,

Could you please tell me if a non-veterinarian is able to do bovine embryo transfer work in your WI?

Thank you,

Pat Klaeser
Director of Dairy Sales Region
Genex Cooperative
715-584-3777